

## **ADDENDUM #1 TO CONTRACT**

### **FOR THE STATE PUBLIC CHARTER SCHOOL EARLY LEARNING PROGRAM**

#### **I. PURPOSE**

This First Amendment to the Kona Pacific Public Charter School Charter Contract (collectively "Charter Contract") is entered into by and between the following State of Hawai'i entities: Hawai'i State Public Charter School Commission (hereafter referred to as the "COMMISSION"), whose mailing address is 1164 Bishop St., Suite 1100, Honolulu, Hawai'i 96813 and the KONA PACIFIC PUBLIC CHARTER SCHOOL (hereafter referred to as "KONA PACIFIC" or "SCHOOL"), whose mailing address is 79-7595 Mamalahoa Highway, Kealahou, Hawaii 96750. The COMMISSION and KONA PACIFIC are collectively referred to as the "Parties." The purpose of the Addendum #1 is to implement Act 210, Section 4, SLH 2021 by identifying Chapter 302D-39, Hawaii Revised Statutes (HRS), as the statutory basis for the State Public Charter School Early Learning Program, and establish a framework of collaboration, as well as articulate specific roles and responsibilities agreed upon by the Parties in support of the State in its implementation of the State Public Charter School Early Learning Program. Each agreement regarding the State Public Charter School Early Learning Program between the COMMISSION and KONA PACIFIC shall be documented using a contract between the COMMISSION and KONA PACIFIC.

#### **II. BACKGROUND**

**WHEREAS**, KONA PACIFIC applied for and was selected to participate in the State Public Charter School Early Learning Program to begin in the 2022-2023 school year. This is KONA PACIFIC's initial participation in the State Public Charter School Early Learning Program.

#### **III. RECITALS**

The State Public Charter School Early Learning Program increases opportunities for more families to participate in the early childhood system by expanding access to high-quality early learning that addresses children's physical, cognitive, linguistic,

social, and emotional development. The program requires the use of high-quality standards that are linked to children's educational outcomes and prepares children for school and active participation in society through the use of either of the State's two official languages.

For the purposes of the State Public Charter School Early Learning Program in the charter schools, KONA PACIFIC shall enroll three- and four-year-old students as determined eligible by State law. KONA PACIFIC Administrators shall hire a prekindergarten Teacher and an Educational Assistant ("Teaching Staff") who meet the established minimum qualifications. The KONA PACIFIC Administrators and Teaching Staff are provided with continual professional learning opportunities in early childhood education, including coaching and mentoring support, by the COMMISSION. The early learning classrooms must be designed to support learning experiences in all domains of development and learning using a comprehensive holistic approach that incorporates social emotional, physical, language, cognitive, literacy, mathematics, science and technology, social studies, arts, family engagement, and health and well-being learning objectives through hands-on learning approaches. Curriculum, instruction, and assessment are designed and implemented to guide, facilitate, and promote meaningful, inquiry-based learning. KONA PACIFIC shall provide reports with information as required by the COMMISSION. KONA PACIFIC shall contribute to the development of system-wide change by making teaching, classrooms, and school environments responsive to how young children learn best while aligning preschool through third grade program practices.

The Parties, through this Addendum #1, shall ensure developmentally appropriate and effective learning experiences for young children that contribute to lifelong learning, positive impacts for children as they progress through the subsequent school years. This includes improving the quality of staff interactions with children from the start to the end of the school year. This is evidenced by data obtained through observations using tools to measure effective teacher-child interactions,

and the quality of the early learning environment. The formative assessment tools capture the ongoing documentation of students' progress which convey overall child development and learning from the beginning to the end of the school year, and through assessments conducted using the classroom formative assessment tool. The Parties also desire to provide early learning environments that are supportive of, and responsive to, their respective community of families through the engagement of the school administration and teaching staff with families, for the benefit of children's growth and learning.

#### IV. TERMS

##### A. SCHOOL RESPONSIBILITIES

KONA PACIFIC shall be accountable for:

- (1) Annual Progress. Making annual progress toward the implementation of a high-quality early learning program, which aligns preschool through third grade based on evidence of early child development and education, including developmentally appropriate practices, within the school and community;
- (2) Academic School Year. Operating the State Public Charter School Early Learning Program in the charter school based on the SCHOOL's academic year schedule, aligned with the full-day kindergarten classroom hours and schedule of each SCHOOL (per new section identified as HRS § 302D-39);
- (3) No Cost. Offering the State Public Charter School Early Learning Program in the charter school at no cost to families;
- (4) Eligibility Verification. Ensuring that all families submit verification of child's age;
- (5) Enrollment. Enrolling in the prekindergarten class a maximum of twenty (20) children (per new section identified as HRS § 302D-39) who are three- or four- years old on or before July 31 of the school year, as aligned with the DOE kindergarten age entry requirements (per new section identified

as HRS § 302D-39. Enrollment shall be voluntary (per new section identified as HRS § 302D-39).

The classroom designated for implementation of the State Public Charter School Early Learning Program in KONA PACIFIC shall be used solely for the purposes of the State Public Charter School Early Learning Program during its hours of operation;

- (6) Individuals with Disabilities Education Act – Eligible Children. Including children with disabilities based on individualized education program (IEP) placement and based on enrollment pursuant to the application process for families for the State Public Charter School Early Learning Program and Section III.A.5, provided that the application of this principle does not anticipate or permit imposing caps or quotas on the number of children with disabilities in a program or not individualizing services for children with disabilities under the Individuals with Disabilities Education Act of 2004 (20 U.S.C. §§ 1400-1409, 1411-1419, 1431-1444, 1450-1482)(“Policy Statement on Inclusion of Children with Disabilities in Early Childhood Programs,” U.S. Department of Health and Human Services & U.S. Department of Education, September 14, 2015).

KONA PACIFIC shall adhere to the requirements of the Hawai'i Department of Education related to special education. KONA PACIFIC shall continue to work with DOE regarding funding for costs associated with the provision of special education services to children.

KONA PACIFIC shall collaborate with the Hawai'i Department of Education to coordinate services for children with disabilities who are placed in the classroom offered through the State Public Charter School Early Learning Program in the charter schools. KONA PACIFIC shall appoint a Special Education (“SPED”) Contact Person for the purpose of collaborating to coordinate services for special education children who require placement in a general education setting through their IEPs;

- (7) Funding Requirements. Adhering to specifications set by the COMMISSION for funding provided to KONA PACIFIC for the purposes of

the State Public Charter School Early Learning Program in the charter schools. Funding shall not supplant funding provided to the SCHOOL pursuant to HRS § 302D-28;

- (8) Curriculum, Instruction, Assessment, and Professional Learning. KONA PACIFIC shall adhere to the standards for curriculum design and implementation, instructional and assessment practices, and professional learning support as determined by the Commission. The Commission shall work with KONA PACIFIC in the areas of curriculum, instruction, assessment, and professional learning support as provided in this MOA;
- (9) Health and Safety Standards. Adhering to health and safety standards for a preschool classroom that are aligned with Department of Human Services group child care licensing standards;
- (10) Staffing Requirements and Qualifications. KONA PACIFIC shall hire one (1) full-time prekindergarten Teacher and one (1) full-time prekindergarten Educational Assistant for each prekindergarten classroom. Teacher(s) and Educational Assistant(s) shall meet the following qualifications for the positions in which they are hired:
  - a. Teachers. Meet licensing requirements for public school teachers pursuant to HRS § 302A-805 and section 8-54-1.1, Hawai'i Administrative Rules (HAR), and meet Hawai'i Teacher Standards Board (HTSB) licensing requirements for a prekindergarten teacher which include coursework in early childhood education, or is enrolled in a State-approved teacher education program and working toward satisfying the HTSB licensing requirements (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39);
  - b. Educational Assistants. Have a current Child Development Associate (CDA) Credential™, coursework for a certificate that meets the requirements for CDA Credential™ preparation, or is enrolled in and working toward completing a program that prepares the individual to obtain the CDA Credential™ (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39);

- c. KONA PACIFIC shall provide this information to the COMMISSION with identifiable information relating to the license and credentials of the Teaching Staff;
- (11) Background Checks. Ensuring that employees undergo criminal history record checks pursuant to HRS § 302D-33 before working with children;
  - (12) Teaching Staff Requirements on Campus.
    - a. Ensuring that the Teaching Staff hired provide direct services solely to children enrolled in the State Public Charter School Early Learning Program in the charter schools, and shall be provided time for co-planning and team meetings regarding child learning, instructional practices, and other aspects of the SCHOOL's implementation of the State Public Charter School Early Learning Program in the charter schools (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39); and
    - b. Include Teaching Staff in SCHOOL meetings and activities to promote alignment between all grade levels, programs, and settings (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39);
  - (13) Professional Learning, and Coaching and Mentoring. Participating in all professional learning sessions or relevant meetings, including as follows:
    - a. Teachers and designated Administrators shall attend two (2) joint professional learning sessions throughout the school year that are delivered by the COMMISSION;
    - b. Teachers shall attend additional professional learning sessions as required by the COMMISSION throughout the school year that are delivered by the COMMISSION's Early Learning coaches and all individuals who directly oversee the coaches;
    - c. Designated Administrators shall attend additional professional learning sessions throughout the school year that are delivered by the COMMISSION;
    - d. Teaching Staff shall participate in ongoing coaching and mentoring sessions throughout the school year with the COMMISSION's Early

Learning Instructional Coaches;

- e. Teaching Staff and Administrators may also attend other relevant professional learning sessions and meetings that are delivered or sponsored by the COMMISSION; provided that KONA PACIFIC has funding available to cover the associated costs, including substitute teachers and neighbor island travel. COMMISSION staff may also attend these sessions; and
- f. If a SCHOOL wishes to include other SCHOOL staff in these professional learning sessions and meetings to promote P-3 alignment between grade levels, programs, and settings (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39), KONA PACIFIC shall use its own funds to cover the associated costs; provided the COMMISSION gives approval for sessions and meetings;

(14) KONA PACIFIC Early Learning Classroom Obligations.

- a. Implement Developmentally Appropriate Program. Ensuring the implementation of a developmentally appropriate program aligned with the Hawai'i Early Learning and Development Standards (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39) with learning environments that are healthy and safe, promotes high-quality interactions between adults and children, embeds inquiry-based approaches, and promotes higher-order thinking skills;
- b. Utilize Child-centered Curriculum. Implements a child-centered approach to planning that applies: 1) evidence-based knowledge from curriculum areas (including social-emotional learning) and maintains the intellectual integrity from the specific curriculum areas, 2) conceptual organizers that make content meaningful and accessible for the children in the program, 3) child development knowledge, and 4) research-based development and learning curricula;
- c. Formative Assessment Practices. Uses ongoing individual child assessment data that inform ongoing instructional planning relating to

all areas of child development and learning, including cognitive, linguistic, social, and emotional approaches to learning and health and physical development (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39), with the classroom assessment tool as approved by the COMMISSION to report on children's development/progress over three reporting periods, based on the schedule required by the COMMISSION. The teaching staff shall use the results of each formative assessment checkpoint period to develop a report that shall be used for the purposes of parent-teacher conferences;

- d. Observations of Teacher-Child Interactions. Ensures that staff participate in observations conducted using a tool to measure effective teacher-child interactions (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39) conducted by a certified observer who is employed, designated and/or contracted by the COMMISSION at least two times per school year – once in Fall, and once in the Spring – and that teaching staff use the feedback provided to improve teacher-child interactions. Observations shall not be used for the purposes of teacher evaluation (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39);
- e. Observations of the Early Childhood Learning Environment. Ensures that staff participate in observations using a tool to measure the effectiveness of the early learning environment conducted by a certified observer who is employed, designated and/or contracted by the COMMISSION at least two times per school year – once in the Fall, and once in the Spring – and that staff use the feedback provided to improve the quality of the learning environment. Observations shall not be used for the purposes of teacher evaluation;
- f. Communication with Families. In partnership with the COMMISSION, implement culturally and linguistically responsive outreach and communication efforts to enroll isolated or hard-to-reach families and



engage families in their children's education (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39). Families shall have the opportunity to contribute to the progress of their child's learning through parent-teacher conferences which shall be held following each checkpoint period and other ongoing communication opportunities;

- (15) Early Learning System. Work in partnership with the COMMISSION, KONA PACIFIC shall promote the development of a cohesive, comprehensive, and sustainable P-3 early learning system, to the extent possible, by:
- a. Collaborating with early childhood development and learning providers in the community to promote alignment between prekindergarten and elementary programs and to support children and their families in making successful transitions from prekindergarten into kindergarten, including with:
    - i. Center-based program providers;
    - ii. Family child care providers;
    - iii. Family-child interaction learning program providers; and/or
    - iv. Home-based instruction program providers; and
  - b. Collaborating with early intervention programs (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302);
- (16) Surveys and Evaluations. Participate, as requested, in an annual survey as well as evaluations conducted by the COMMISSION. KONA PACIFIC shall share the results of the surveys and evaluations with the COMMISSION and work with the COMMISSION to evaluate services provided and make any improvements to implementation of the State Public State Public Charter School Early Learning Program and charter school based on these results (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39);
- (17) Data and Reporting. Providing data and reports to the COMMISSION related to the following in a timely manner and in the format specified by

the COMMISSION (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39):

- a. Assessments conducted using an early childhood assessment tool. Reporting shall be completed for each child enrolled based on checkpoint due dates established by the COMMISSION;
  - b. Observations conducted using an evidence-based tool to measure effective teacher-child interactions at least two times per school year – September-November, and March-May; This information shall be shared aggregately in the annual report to the Legislature regarding State-funded prekindergarten programs as required by Act 210, SLH 2021;
  - c. A written plan for the next three years to promote, within KONA PACIFIC and community, alignment of and transitions between grade levels, programs, and settings from prekindergarten through the third grade to ensure developmentally appropriate learning experiences as defined by the field of early childhood. This plan shall be submitted and updated annually by end of each school year that the State Public Charter School Early Learning Program is offered in the SCHOOL, sharing the progress made toward this plan. The plan shall be jointly developed with the COMMISSION (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39);
  - d. For evaluating the efficacy of and making any improvements to the State Public Charter School Early Learning Program in the charter schools; All reports shall be reviewed by KONA PACIFIC and the COMMISSION for accuracy and completeness; and
- (18) Funding. The COMMISSION shall provide funding to KONA PACIFIC as appropriated by the Legislature for the purpose of implementing the State Public Charter School Early Learning Program classroom. These funds shall be provided to KONA PACIFIC for:
- a. Personnel costs equivalent to one (1) full-time prekindergarten Teacher and one (1) full-time prekindergarten Educational Assistant for each

classroom; and

b. Operations and maintenance costs, which shall include:

- Administrative costs and the costs of items, materials, and equipment to implement a high-quality early learning experience in the State Public Charter School Early Learning Program in the charter school;
- Unless otherwise specified in Section III.A.13, the costs of substitute teachers and neighbor island travel for Teaching Staff and designated Administrators to attend professional learning sessions or relevant meetings that are delivered by the COMMISSION (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39), and approved by the SCHOOL Administrator; and
- Leasing and/or rental of facilities associated with implementation of the State Public Charter School Early Learning Program in the SCHOOL. Costs, relating to the maintenance of such facilities, that are of \$30,000 and higher shall be subject to approval by the COMMISSION;

(19) Recordkeeping. Maintaining accurate recordkeeping of all purchases where State Public Charter School Early Learning Program funds are utilized. KONA PACIFIC shall send all fiscal reports to the COMMISSION as requested by the COMMISSION; and

(20) Termination of School Participation in Program. In the event that KONA PACIFIC is not able to comply and fulfill the responsibilities and requirements of its contract or any renewal terms with the COMMISSION relevant to its participation in the State Public Charter School Early Learning Program, or if KONA PACIFIC decides to terminate that contract or any renewal term, KONA PACIFIC shall inform the COMMISSION. Upon termination of the contract, KONA PACIFIC shall collect and return to the COMMISSION any unspent funds allocated to the SCHOOL, and any items

purchased using State Public Charter School Early Learning Program funds shall be returned to the COMMISSION.

## **B. COMMISSION RESPONSIBILITIES - OTHER**

Other Provisions. In addition to the other responsibilities stated in this MOA, the COMMISSION shall:

(1) Personnel.

At a minimum:

- a. Hire an Early Learning Instructional Coach and/or Early Learning Specialist to provide direct and effective support to KONA PACIFIC in their implementation of the State Public Charter School Early Learning Program in the charter schools;
- b. Hire an Early Childhood Program Director to directly oversee the State Public Charter School Early Learning Program in the charter schools and its role and contribution to the early childhood and charter school system.

(2) Other Support. In addition to the forms of support required by this MOA, the COMMISSION shall provide other program planning and implementation support to KONA PACIFIC necessary to incorporate the high-quality standards developed pursuant to Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39);

(3) Monitoring and Review. Monitor the SCHOOL'S implementation of the State Public Charter School Early Learning Program. In addition to meetings between the MOA Administrators as needed, the COMMISSION shall meet at least biannually with KONA PACIFIC to discuss implementation of the State Public Charter School Early Learning Program at the SCHOOL, and co-plan any improvements;

(4) Feedback. Use Teaching Staff and Administrator feedback on quality of professional learning to improve delivery and support to the SCHOOL;

- (5) Funding. Allocate funding to KONA PACIFIC as provided for by Act 210, SLH 2021, per new section identified as HRS § 302D-39, for the purposes of the State Public Charter School Early Learning Program. The COMMISSION shall reimburse the SCHOOL for all budgeted allowable costs and expenses incurred by the SCHOOL's participation in the State Public Charter School Early Learning Program contingent upon the availability of funding;
- Any items purchased using State Public Charter School Early Learning Program funds shall be inventoried by the SCHOOL and considered to be the property of the COMMISSION;
- The SCHOOL shall reimburse the COMMISSION for costs associated with the use of the classroom assessment tool required by the COMMISSION to report on children's development/progress. This obligation shall survive termination or expiration of this MOA;
- (6) Remaining Funds. All funds allocated to the SCHOOL pursuant to Act 210, SLH 2021 per new section identified as HRS § 302D-39, for the purposes of the State Public Charter School Early Learning Program, that are unencumbered by June 30 of each school year shall be returned to the COMMISSION. This obligation shall survive termination or expiration of this MOA;
- (7) Budget and Expenditure Reports. KONA PACIFIC shall submit a budget breakdown of the total funding provided to the COMMISSION for the purposes of implementing the State Public Charter School Early Learning Program in the charter schools within 30 days of the start of the school year. KONA PACIFIC shall submit an expenditure report for each classroom at the close of each month. These obligations shall survive termination or expiration of this MOA. The COMMISSION may work with KONA PACIFIC to evaluate services provided and make any improvements to implementation of the State Public Charter School Early Learning Program in the charter schools based on these reports (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39); and

- (8) Termination of School Participation in Program. In the event that KONA PACIFIC is not able to comply and fulfill the responsibilities and requirements of its contract or any renewal term with the COMMISSION relevant to its participation in the State Public Charter School Early Learning Program, or if KONA PACIFIC decides to terminate this contract or any renewal term, KONA PACIFIC shall inform the COMMISSION. Upon termination of the contract, KONA PACIFIC shall collect and return to the COMMISSION any unspent funds allocated to the SCHOOL, and any items purchased using State Public Charter School Early Learning Program funds shall be returned to the COMMISSION.

### **C. JOINT RESPONSIBILITIES**

The Parties agree to the following terms:

- A. Coordination. The COMMISSION and KONA PACIFIC shall coordinate in the areas of cross-sector and comprehensive service efforts, professional learning, and workforce and leadership development;
- B. Program Evaluation. The COMMISSION shall work with KONA PACIFIC to evaluate services provided and make any improvements to implementation of the State Public Charter School Early Learning Program in the charter schools based on these reports (Act 210, Section 4, SLH 2021 per new section identified as HRS § 302D-39.)
- C. Contact Persons. The COMMISSION and KONA PACIFIC shall each appoint a key contact person ("Contact Person"), as indicated in Section IV.N of this MOA, who shall be an administrator or individual who has decision-making authority;
- D. Non-compliance with MOA.
1. If the COMMISSION determines that KONA PACIFIC is not complying with the terms of this MOA, the COMMISSION shall notify KONA PACIFIC in writing of its deficiencies;

2. KONA PACIFIC shall respond within thirty (30) days of receipt of the written notification and submit a plan of action in writing; and
3. KONA PACIFIC shall have ninety (90) days to rectify the deficiencies.

## **V. GENERAL TERMS**

### **A. DURATION**

This Addendum #1 shall be effective on the date of the last signature affixed hereto, and terminates on June 30, 2023, unless the Charter Contract between the Parties is extended and the Addendum #1 is extended pursuant to Section IV.B of the Addendum #1.

### **B. Addendum #1 RENEWAL**

This Addendum #1 may be extended for not more than one state fiscal year (July 1 – June 30) provided that funding is available,

- (1) Upon mutual written agreement of the parties;
- (2) Prior to expiration;
- (3) Under the same terms and conditions of the original agreement or as negotiated between KONA PACIFIC and the COMMISSION; and
- (4) The original agreement – the Charter Contract between the Parties as identified herein – has been extended beyond the current termination date of June 30, 2023.

### **C. PERFORMANCE PERIOD**

KONA PACIFIC shall fulfill its responsibilities and obligations pursuant to the Addendum #1 within the time limits specified in Section IV.A and IV.B of this Addendum #1, which are the maximum timeframes allowed.

### **D. DISPUTE RESOLUTION**

Disputes Between the COMMISSION and KONA PACIFIC. In the event there is a dispute between the COMMISSION and KONA PACIFIC, the COMMISSION Executive Director and KONA PACIFIC'S Director shall work to resolve the

dispute within 60 business days. If the COMMISSION Executive Director and KONA PACIFIC Director cannot resolve the dispute, the KONA PACIFIC Board Chair or Chair's designee, and the COMMISSION Chair or Chair's designee, together with the COMMISSION Executive Director and the KONA PACIFIC Board Chair or designee, shall work together to reach resolution.

**E. Addendum #1 TERMINATION**

Upon termination of this Addendum #1 or any renewal term by either KONA PACIFIC or the COMMISSION, all unspent funds and items purchased with funds provided through the State Public Charter School Early Learning Program shall be returned to the COMMISSION.

**F. MODIFICATIONS**

This Addendum #1 may be amended or modified only by mutual agreement in writing and signed by each of the Parties involved, including approval as to form by the Department of the Attorney General. The updated Addendum #1 shall be provided to KONA PACIFIC and the COMMISSION upon execution to the COMMISSION'S Executive Director and KONA PACIFIC'S Director/Principal and Governing Board Chairperson.

**G. ENTIRE AGREEMENT**

This is the entire agreement between the COMMISSION and KONA PACIFIC. This Addendum #1 with respect to its subject matter supersedes any previous and contemporaneous written or oral representations, statements, negotiations, or agreements.

**H. SEVERABILITY**

If any provision of this Addendum #1 is held to be illegal, invalid, or unenforceable, that provision shall be fully severable. The remainder of this Addendum #1 shall remain in full force and effect, unaffected by the severance, provided that the severed provision(s) are not material to the overall purpose



and operation of this Addendum #1.

**I. WAIVER**

Waiver by any Party to this Addendum #1 of any breach of any provision of this Addendum #1, or warranty of representation set forth herein shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right under this Addendum #1 shall not operate as a waiver of the right to enforce the Addendum #1.

**J. EXECUTION**

Each person signing this Addendum #1 on behalf of the Parties represents that he or she has authority to sign on behalf of and to bind such Party.

**K. ASSIGNMENT**

The rights, duties, or obligations under this Addendum #1 are not assignable.

**L. EXECUTION IN COUNTERPARTS**

This Addendum #1 may be executed in counterparts. Each counterpart when so executed shall be deemed to be an original. All counterparts when taken together shall constitute the same Addendum #1. Facsimile and/or scanned signatures transmitted by electronic mail shall be deemed originals.

**M. CONTRACT ADMINISTRATOR**

For purposes of this Contract, the persons identified below, or his/her duly authorized representatives or successors in office, is designated the Contract Administrator (CA) for his/her respective party. Notwithstanding the responsibilities set forth in this section, any coordination of services falling outside those articulated above shall remain with COMMISSION.

**(5) COMMISSION:**

The CA for the COMMISSION shall be the COMMISSION Interim Executive

Director, who may be contacted as follows:

Yvonne W.M. Lau

Mailing Address: 1164 Bishop Street, Suite 1100, Honolulu, Hawai'i  
96813

Phone: (808) 586-3775 / Fax: (808) 586-3776

Email: [Yvonne.Lau@spcsc.hawaii.gov](mailto:Yvonne.Lau@spcsc.hawaii.gov)

The COMMISSION CA shall be responsible for:

- The terms, conditions, quantities, specifications, scope of services, other Addendum #1 terms, and all decisions relating to the Addendum #1;
- Monitoring and evaluating the work of KONA PACIFIC, assuring the services or goods are delivered as required in the Addendum #1, and allocating funds as specified in this Addendum #1; and
- Notifying the Contact Persons, as appropriate, in the event of change in the scope of work or any other Addendum #1 terms in the Addendum #1.

(6) KONA PACIFIC PUBLIC CHARTER SCHOOL:

KONA PACIFIC'S CA shall be the charter school's Governing Board Chairperson, who may be contacted as follows:

Zachary Hosler

Mailing Address: 79-7595 Mamalahoa Highway, Kealahou, Hawai'i  
96750

Phone: (808) 322-4900 / Fax: (808) 322-4906

Email: [info@kppcs.org](mailto:info@kppcs.org)

The KONA PACIFIC CA shall be responsible for:

- The terms, conditions, quantities, specifications, scope of services, other Addendum #1 terms, and all decisions relating to the Addendum #1;
- Ensuring that KONA PACIFIC signs a contract to participate in the State

Public Charter School Early Learning Program comply with the provisions of the Addendum #1; and

- Notifying the Contact Persons, as appropriate, in the event of change in the scope of work or any other Addendum #1 terms in the Addendum #1.

## N. CONTACT PERSONS

### (1) COMMISSION:

Contact Person. The Addendum #1 Administrator for the COMMISSION has designated the person identified below as the COMMISSION's Contact Person for this Addendum #1, pursuant to Section III.D.3 of this Addendum #1. As such, this Contact Person should be the initial contact for the COMMISSION on all matters related to this Addendum #1. The Contact Person can be contacted as follows:

Deanne Goya, Early Learning Program Director  
Mailing Address: 1164 Bishop Street, Suite 1100  
Phone: (808) 586-5227 / Fax: (808) 586-3776  
Email: [Deanne.Goya@spcsc.hawaii.gov](mailto:Deanne.Goya@spcsc.hawaii.gov)

### (2) KONA PACIFIC PUBLIC CHARTER SCHOOL:

Contact Person. The Addendum #1 Administrator for KONA PACIFIC has designated the person identified below as the KONA PACIFIC'S Contact Person for this Addendum #1, pursuant to Section III.D.3 of this Addendum #1. As such, this Contact Person should be the initial contact for the KONA PACIFIC on all matters related to this Addendum #1. The Contact Person can be contacted as follows:

Amber Herres, Director  
Mailing Address: 79-7595 Mamalahoa Highway, Kealahou, Hawaii  
96750  
Phone: (808) 322-4900 / Fax: (808) 322-4906  
Email: [amberh@kppcs.org](mailto:amberh@kppcs.org)


**SIGNATURES**

**HAWAI'I STATE PUBLIC CHARTER SCHOOL COMMISSION**

  
\_\_\_\_\_  
Yvonne W.M. Lau, Interim Executive Director

04/22/2022  
\_\_\_\_\_  
Date

APPROVED AS TO FORM


By:  
  
\_\_\_\_\_  
Deputy Attorney General

4/22/2022  
\_\_\_\_\_  
Date


**KONA PACIFIC PUBLIC CHARTER SCHOOL**

  
\_\_\_\_\_  
Zachary Hosler, Governing Board Chairperson

4/20/2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Amber Herres, Director

4/20/22  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Deputy Attorney General

April 18, 2022  
\_\_\_\_\_  
Date