



SPCSC Request to Amend Charter Contract Form

Virtual and/or Blended Amendment Form

Requirements for virtual and/or blended programs authorized by the Commission are outlined in the [Hawai'i State Public Charter School Commission Online Virtual and Blended Learning Guidelines \(Approved August 11, 2022\)](#). Please note that the school must be in compliance with their existing charter contract across the Organizational, Financial, and Academic Frameworks in order to add or expand a virtual and/or blended program.

School Name:	School Name
Submission Date:	Date
Contact Person (GB Chair or School Leader):	First Name, Last Name
Contact's Email Address:	Email Address
Contact's Phone Number:	Phone Number
Date/School year amendment will be effective:	Enter Date/School year amended policy will be effective, e.g. SY 2021-2022
Date approved by School's Governing Board:	Enter Date proposed amendment approved by School's Governing Board
Names of Governing Board Members present at meeting:	Enter the first and last names of all Governing Board members present at the meeting
Governing Board Motion:	Enter the exact motion language
Governing Board Votes:	Enter the vote (aye, nay, or abstain) of each member

Please fill out the information below, and attach supporting documents.

- The School is requesting to [select all that apply]:
 - Add a Virtual Program (complete Section IV of the [Guidelines](#))
 - Add a Blended Program (complete Section IV of the [Guidelines](#))
 - Expand Grade Levels in an Authorized Virtual and/or Blended Program (complete Section V of the [Guidelines](#))
 - Expand student enrollment capacity in an Authorized Virtual and/or Blended Program (complete Section V of the [Guidelines](#))



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2. Describe how adding/expanding a virtual and/or blended program to your school will enhance your mission aligned curriculum, instruction, and assessments.

[Click here to enter text](#)

3. Explain how the proposed virtual and/or blended program aligns with the existing brick and mortar program (if applicable).

[Click here to enter text](#)

4. Please complete the following table regarding the school's **requested** program(s).

	Island(s) of Program	Learning Program Instructional Site(s)	Grade Levels Served	Maximum Enrollment
Blended Program	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Virtual Program	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

In addition to this completed form, complete the following steps and attach supporting documentation:

- Governing Board agenda **and** approved minutes from the meeting in which the Governing Board voted to pursue the charter contract amendment. The Governing Board meeting approved minutes must:
 - Indicate that the request has been approved and be consistent with the form;
 - Indicate the date and votes of each governing board member; and
 - Be posted publicly to the school website (both agenda and minutes).
- Completed responses and supporting documents as outlined in the appropriate section of the [Hawai'i State Public Charter School Commission Online Virtual and Blended Learning Guidelines \(Approved August 11, 2022\)](#).