# RFP Orientation

**Friday, September 30, 2016**  
8:30 a.m. to 12:30 p.m.  
Hawaii State Capitol, Conference Room 309, 415 South Beretania Street, Honolulu, Hawaii 96813

Meeting hosted by the State Public Charter School Commission ("Commission")

<table>
<thead>
<tr>
<th>Time</th>
<th>Session Description</th>
<th>Presenter(s)</th>
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| 8:45 a.m. – 9:45 a.m. | Welcome  
Mission and vision, authorizing  
Welcome and introductions  
Icebreaker | Sione Thompson  
Yvonne Lau |
| 9:45 a.m. – 10:00 a.m. | Applying for a Charter  
Eligibility and Applying  
Roles of Applicants, Evaluation Team, Commission, and Staff  
Q&A: Applying for a Charter | Lauren Endo |
| 10:00 a.m. – 11:20 a.m. | Components of the Application  
Academic Plan  
Federal Programs  
HSTA Requirements  
Organizational Plan  
Financial Plan  
Applicant Capacity  
Q&A: Components of the Application | Cindy Henry  
Kaleo Iwasaki  
Roger Takabayashi  
Danny Vasconcellos  
Leila Shar  
Yvonne Lau |
| 11:20 a.m. – 11:30 a.m. | Break | |
| 11:30 a.m. – 12:00 p.m. | Wrap-Up  
Q&A: Starting a Charter School | Buffy Cushman-Patz |
Instructions for Asking Questions
Index cards are located at each table. Whenever you have a question, please write it on one of the index cards, and hand it to a Commission staffer. Relevant questions will be addressed at the end of each section, time permitting. Questions that are not addressed during a particular section will be revisited during the Wrap-Up portion of the orientation.

Special instructions for virtual attendees: Please type your questions in the chat box. Commission staff will be monitoring those questions, and they will be handled similarly to questions written on index cards.

All written questions from this orientation will be compiled, answered, and made public as soon as possible.

Presenters and Participants
In order of appearance on the agenda

Yvonne Lau, Chief Operations Officer  Sione Thompson, Executive Director
State Public Charter School Commission  State Public Charter School Commission

Lauren Endo, Applications and Start-up Specialist  Cindy Henry, Educational Specialist
State Public Charter School Commission  Department of Education, School Transformation Branch

Kaleo Iwasaki, Federal Programs Liaison  Roger Takabayashi
State Public Charter School Commission  Commissioner, State Public Charter School Commission

Danny Vasconcellos, Organizational Performance Manager  Leila Shar, Financial Performance Manager
State Public Charter School Commission  State Public Charter School Commission

Buffy Cushman-Patz, School Leader
SEEQS: The School for Examining Essential Questions of Sustainability