# RFP Orientation

**Friday, September 25, 2015**

9:00 a.m. to 12:00 p.m.

Hawaii State Art Museum, Multipurpose Room, Ground Floor, 250 South Hotel Street, Honolulu, Hawaii 96813

Meeting hosted by the State Public Charter School Commission (“Commission”)

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Presenter(s)</th>
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<tr>
<td>9:00 a.m. – 9:15 a.m.</td>
<td><strong>Welcome</strong>&lt;br&gt;Opening and Introductions&lt;br&gt;Pre-RFP Orientation Recap</td>
<td>Presider: Yvonne Lau&lt;br&gt;Mitch D’Olier&lt;br&gt;Tom Hutton</td>
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<td>9:15 a.m. – 10:00 a.m.</td>
<td><strong>Applying, Priorities, and Expectations</strong>&lt;br&gt;Eligibility and Applying&lt;br&gt;Strategic Vision and Priority Needs&lt;br&gt;Roles of Applicants, Evaluation Team, Commission, and Staff&lt;br&gt;Q&amp;A: Applying, Priorities, and Expectations</td>
<td>Kenyon Tam&lt;br&gt;Tom Hutton&lt;br&gt;Kenyon Tam</td>
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<td>10:00 a.m. – 11:00 a.m.</td>
<td><strong>Components of the Application</strong>&lt;br&gt;Overview of the Application&lt;br&gt;Academic Plan&lt;br&gt;Organizational Plan&lt;br&gt;Financial Plan&lt;br&gt;Applicant Capacity&lt;br&gt;Q&amp;A: Components of the Application</td>
<td>Kenyon Tam&lt;br&gt;Beth Bulgeron&lt;br&gt;Danny Vasconcellos&lt;br&gt;Leila Shar&lt;br&gt;Yvonne Lau</td>
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<td>11:00 a.m. – 11:10 a.m.</td>
<td><strong>Break</strong></td>
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<td>11:10 a.m. – 11:30 a.m.</td>
<td><strong>Evaluation and Decision-Making</strong>&lt;br&gt;Evaluation and Evaluation Team&lt;br&gt;Decision-Making Process&lt;br&gt;Q&amp;A: Evaluation and Decision-Making</td>
<td>Kenyon Tam</td>
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<td>11:30 a.m. – 12:00 p.m.</td>
<td><strong>Wrap-Up</strong>&lt;br&gt;Q&amp;A: General&lt;br&gt;Next Steps</td>
<td>All Presenters</td>
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Instructions for Asking Questions
Index cards are located at each table. Whenever you have a question, please write it on one of the index cards, and hand it to a Commission staffer. Relevant questions will be addressed at the end of each section, time permitting. Questions that are not addressed during a particular section will be revisited during the Wrap-Up portion of the orientation.

Special instructions for virtual attendees: Please type your questions in the chat box. Commission staff will be monitoring those questions, and they will be handled similarly to questions written on index cards.

All written questions from this orientation will be compiled, answered, and made public as soon as possible.

Presenters and Participants
In order of appearance on the agenda

Yvonne Lau, Chief Operations Officer  Mitch D’Olier, Applications Committee Chairperson
State Public Charter School Commission  State Public Charter School Commission

Tom Hutton, Executive Director  Kenyon Tam, Operations and Applications Specialist
State Public Charter School Commission  State Public Charter School Commission

Beth Bulgeron, Academic Performance Manager  Danny Vasconcellos, Organizational Performance Manager
State Public Charter School Commission  State Public Charter School Commission

Leila Shar, Financial Performance Manager
State Public Charter School Commission