

NAME: Namahana School

**Annual Budget**

For Fiscal Year July 1 20\_\_ through June 30 20\_\_

Form A1

yellow cells - Formula cells, do not enter information.

blue cells - information provided by applicant

gray cells - leave cell blank, info not applicable

green cells - provide brief description

	Year 1	Year 2	Year 3	Year 4	Year 5
<b>OPERATIONAL FUNDING</b>					
1 State Per Pupil	\$936,000.00	\$1,404,000.00	\$1,872,000.00	\$2,340,000.00	\$2,808,000.00
2 Grants - Federal					
3 Grants					
4 Nutrition Funding - Federal					
5 Nutrition Funding - Fees					
6 Other Program Fees					
7 Contributions, cash	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
8 Transportation Fees					
9 Other: SPAA Funding (SPED)	\$95,500.00	\$203,400.00	\$249,039.00	\$286,254.00	\$311,122.00
10 Other: Year 0 Fund	\$50,000.00				
11 <b>TOTAL OPERATING REVENUES</b>	\$1,231,500.00	\$1,757,400.00	\$2,271,039.00	\$2,776,254.00	\$3,269,122.00
<b>OPERATING EXPENSES</b>					
12 Administration	\$349,025.00	\$359,691.00	\$375,998.00	\$393,666.57	\$413,533.50
13 Instructional Services	\$650,980.00	\$1,013,704.29	\$1,410,522.57	\$1,712,463.03	\$2,063,069.74
14 Pupil Services	\$52,704.00	\$91,056.00	\$110,232.00	\$129,408.00	\$148,584.00
15 Operation & Maintenance of Facilities	\$165,292.00	\$189,440.00	\$205,654.00	\$223,379.00	\$242,770.90
16 Benefits and Other Fixed Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17 Community Services	\$1,000.00	\$1,100.00	\$1,210.00	\$1,331.00	\$1,464.10
18 <b>TOTAL OPERATING EXPENSES</b>	\$1,219,001.00	\$1,654,991.29	\$2,103,616.57	\$2,460,247.60	\$2,869,422.24
19 <b>TOTAL OPERATING GAIN/(LOSS)</b>	\$12,499.00	\$102,408.71	\$167,422.43	\$316,006.40	\$399,699.76
<b>NONOPERATIONAL FUNDING:</b>					
20 Contributions, in-kind					
21 Rental Income					
22 Other:					
23 Other:					
24 <b>TOTAL NONOPERATING REVENUE</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>OTHER/MISCELLANEOUS EXPENSES:</b>					
25 Other:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26 <b>TOTAL NONOPERATING EXPENSES</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27 <b>TOTAL NONOPERATING GAIN/(LOSS)</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28 <b>CHANGES IN NET ASSETS:</b>	\$12,499.00	\$102,408.71	\$167,422.43	\$316,006.40	\$399,699.76
29 Other:					
30 <b>NET ASSETS AT BEGINNING OF YEAR</b>					
31 <b>NET ASSETS AT END OF YEAR</b>	\$12,499.00	\$102,408.71	\$167,422.43	\$316,006.40	\$399,699.76

Line	Instructions/Notes
1	Per pupil funding received by the schools from the State of HI. <i>Use \$7,800 per student to determine budget for application purposes.</i>
2	Grants awarded by the federal government (including those that pass through the Commission such as Title I, Title IIa, Impact Aid, Charter School Start-Up Assistance, etc.)
3	Grants awarded by private (non-governmental) foundations, corporations, federal, state, or local government, or individuals.
4	Funding for nutrition programs is split between the federal and state governments.
5	Fees collected from students/parents for nutrition programs.
6	Any other fees (other than for nutrition or transportation) that the school collects transportation, uniforms, etc.
7	Ongoing or on-time donations from individuals, businesses, or corporations.
8	Fees collected from students or parents for transportation services.
9	Please enter a brief description in the highlighted green cell, if applicable.
10	Please enter a brief description in the highlighted green cell, if applicable.
11	Calculates automatically.
12	Information for this cell pulled from the Sch_FuncExp sheet.
13	Information for this cell pulled from the Sch_FuncExp sheet.
14	Information for this cell pulled from the Sch_FuncExp sheet.
15	Information for this cell pulled from the Sch_FuncExp sheet.
16	Information for this cell pulled from the Sch_FuncExp sheet.
17	Information for this cell pulled from the Sch_FuncExp sheet.
18	Calculates automatically.
19	Calculates automatically.
20	Monetary value of in-kind donations for services that would otherwise have been purchased.
21	Income generated from rental of space.
22	Please enter a brief description in the highlighted green cell, if applicable.
23	Please enter a brief description in the highlighted green cell, if applicable.
24	Calculates automatically.
25	Charter School figures will be populated from the Sch_FuncExp sheet.
26	Calculates automatically.
27	Calculates automatically.
28	Calculates automatically.
29	the highlighted green cell, if applicable.
30	Estimated Beginning Net Assets
31	Calculates automatically.



NAME:  Namahana School

Form A4

Proposed Year 0 Budget

yellow cells - Formula cells, do not enter information.

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Line	Functional Category	Year 0	Line	Instructions/Notes
	<b>Total Operating Funding</b>	241,028.08		
1	Grants - State Other			
2	Grants - Federal		2	
3	Grants - Private		3	Private grantors
7	Contributions and donations	150,000.00	7	Individual or one-time cash donations
9	Fundraising	91,028.08	9	Proceeds from any fundraising activities
	<b>Line Functional Category</b>	<b>Year 0</b>	<b>Line</b>	<b>Instructions/Notes</b>
<b>100</b>	<b>Administration</b>	<b>140,244.75</b>	<b>100</b>	<b>Administration - Calculates automatically.</b>
110	Subtotal - Governing Board	3,000.00	110	Calculates automatically - expenses for the Governing Board
111	Contracted Services	2,000.00	111	Professional services, such as Governing Board training and professional development
112	Travel and other expenses	500.00	112	Travel and other expenses for Board members such as dues, subscriptions and memberships
113	Supplies & Materials	500.00	113	Supplies and materials for the operation of the Governing Board
120	Subtotal - School Leadership	89,683.50	120	Salaries for non-instructional school-wide administrative personnel such as executive director (Principals and Instructional Leaders should be noted in Instructional Services) and Vice Principals
121	Salaries - Professional	89,683.50	121	Calculates automatically - expenses for the Business and Finance office.
130	Subtotal - Business and Finance	30,727.92	131	Salaries for non-instructional school-wide administrative personnel such as business manager, accountant, chief financial officer
131	Salaries - Professional		132	Contracted professional services, including all related expenses covered by the contract.
132	Contracted Services	30,727.92	140	Calculates automatically - expenses for the HR office.
140	Subtotal - Human Resources		141	Salaries for non-instructional school-wide administrative personnel such as an HR director.
141	Salaries - Professional		142	Contracted professional services, including all related expenses covered by the contract.
142	Contracted Services		150	Calculates automatically - Average cost for annual audit services for the School.
150	Subtotal - Audit Services (Annual)		151	Contracted professional services for annual audit services for the School - average cost
152	Contracted Services		160	Calculates automatically - expenses that support the data processing needs of the school, including student databases.
160	Subtotal - Info. Management & Technology		161	Salaries for non-instructional school-wide administrative personnel such as a network support technician
161	Salaries - Professional		162	Contracted professional services, including all related expenses covered by the contract.
162	Contracted Services		170	Calculates automatically - expenses related to development, fundraising, and recruitment.
170	Subtotal - Development		171	Salaries for non-instructional school-wide administrative personnel such as a Director of Development.
171	Salaries - Professional		172	Contracted professional services, including all related expenses covered by the contract.
172	Contracted Services		173	Expenses related to fundraising.
173	Fundraising		180	Calculates automatically - expenses related to development, fundraising, and recruitment.
180	Subtotal - Other Administration	16,833.33	181	Salaries for administrative support personnel such as registrars and school office staff who prepare, transcribe, systematize or
181	Salaries - Clerical, School Support Staff	5,833.33	182	Recruiting/advertising for students, staff, and board members.
182	Recruitment/Advertising	5,000.00	183	Travel and other expenses for staff and the school such as dues, subscriptions and memberships.
183	Travel and other expenses		184	Office Supplies and postage
184	Supplies and Materials	5,000.00	185	Dues, Licenses, Permits, Admin Meetings
185	Other - Dues, Licenses, Permits, Admin Meetings	1,000.00		
<b>200</b>	<b>Instructional Services</b>	<b>49,783.33</b>	<b>200</b>	<b>Instructional Services - Calculates automatically.</b>
210	Subtotal - Instructional Leadership	37,083.33	210	Calculates automatically - expenses for instructional leadership.
211	Salaries - Professional		211	Salaries for instructional personnel in leadership roles such as Curriculum Directors (including SPED), Department Heads,
212	Contracted Services	37,083.33	214	Contracted professional services, including all related expenses covered by the contract.
214	Supplies and Materials		215	Materials and items of an expendable nature that is consumed or loses its identity through incorporation into a different/more
215	Travel and other expenses		220	Travel and other expenses for staff such as dues, subscriptions and memberships.
220	Subtotal - Classroom and Specialist Teachers		221	Calculates automatically - expenses for teachers.
221	Salaries - Teachers, Classroom		222	Salaries for teachers with primary responsibility for teaching designated curriculum to established "classes" of students in a
222	Salaries - Teachers, Specialists		230	Salaries for teachers with primary responsibility for teaching designated curriculum to established "classes" of students in a
230	Subtotal - Other Teaching Services	11,200.00	231	Salaries for Educational Assistants hired to assist teachers/specialists with classroom instruction or to assist teachers in the
231	Salaries - Educational Assistants		233	Anticipated cost for substitute teachers.
233	Substitute Teachers Cost		234	Contracted professional services, including all related expenses covered by the contract, for other teaching services (non-
234	Contracted Services	11,200.00	240	Calculates automatically - expenses for professional development of instructional personnel.
240	Subtotal - Professional Development	1,500.00	242	Contracted professional services, including all related expenses covered by the contract, for professional development (non-
242	Contracted Services	1,500.00	243	Materials and items of an expendable nature that is consumed or loses its identity through incorporation into a different/more
243	Supplies and Materials	500.00	244	Travel and other expenses for staff such as dues, subscriptions and memberships.
244	Travel and other expenses		250	Calculates automatically - expenses for guidance, psychological, and testing.
250	Subtotal - Guidance, Psychological & Testing		251	Salaries for guidance counselors and school social workers (for school adjustment, higher education, career planning, and
251	Salaries - Professional		253	Contracted professional services, including all related expenses covered by the contract, for guidance, psychological, and
253	Contracted Services		260	Materials and items of an expendable nature that is consumed or loses its identity through incorporation into a different/more
254	Supplies and Materials		261	Calculates automatically - expenses for materials, equipment & technology.
260	Subtotal - Materials, Equipment & Technology		262	Expenditures for all textbooks, workbooks, and materials including accessories, such as CD-ROMS, videos, etc. provided as
261	Textbooks & Related Media/Materials		263	an integrated package, and printed manuals, used to support direct instructional activities.
262	Other Instructional Materials		264	Books and other materials, excluding textbooks, for use in school libraries or classroom libraries (trade books, periodicals,
263	Instructional Equipment		265	Non-capitalized expenditures for purchase of furniture, science laboratory, physical education, equipment, irrespective of unit
264	General Instructional Supplies		268	Papers, pens, pencils, crayons, chalk, paint, toner printer cartridges, calculators, etc.
265	Other Instructional Supplies		269	Cost for field trips, including admissions and transportation costs.
266	Classroom Instructional Technology		268	Computers, servers, networks, scanners, digital cameras, etc. used in the classroom or in computer laboratories.
267	Other Information Technology Hardware		269	Computers, servers, networks, scanners, digital cameras, etc. for school, administrators, and staff.
268	Instructional Software		270	Programs, licenses and other instructional programs, such as STAR, NWEA, and Achieve 3000.
269	Depreciation for Instructional Equipment			Annual depreciation expense for capitalized Instructional Materials, Equipment, & Technology.
270	Other			Specify other expenditures, if applicable.
<b>300</b>	<b>Pupil Services</b>	<b>-</b>	<b>300</b>	<b>Pupil Services - Calculates automatically.</b>
310	Salaries - Pupil Services		310	School nurses and coaches, etc. on payroll.
320	Health Services		320	Contracted professional services and related costs, including stipends.
330	Student Transportation (to and from school)		330	Contracted professional services and related costs incurred by the school for Home-to-school student transportation.
340	Depreciation of Transportation Vehicles		340	Annual depreciation expense for capitalized transportation vehicles according to Generally Accepted Accounting Principles
350	Food Services		350	Contracted professional services and related costs, including stipends incurred for the school's food services program.
360	Athletic Services		360	Contracted professional services and related costs, including stipends.
370	Other		370	Specify other pupil services expenditures, if applicable.
<b>400</b>	<b>Operation &amp; Maintenance of Facilities</b>	<b>-</b>	<b>400</b>	<b>Operation &amp; Maintenance of Facilities - Calculates automatically.</b>
410	Salaries - Operation & Maintenance of Facilities		410	Custodians, maintenance, etc.
415	Utilities		415	Cost of heating fuel, all electricity, gas, water, trash, waste disposal, telephone services, etc.
420	Maintenance of Buildings & Grounds		420	Includes contracted custodial services and building security.
425	Maintenance of Equipment		425	Equipment parts and repair, materials, and tools, contracted services, including vehicles.
430	Networking and Telecommunications		430	Costs for supporting school technology infrastructure, including wiring, PBX Systems, file servers, etc.
435	Depreciation of Equipment, Building, & Grounds		435	Annual depreciation expense for capitalized Equipment, Networking and Telecommunications, Building, & Grounds.
440	Rental/Lease of Buildings & Grounds		440	Annual operating lease/rental costs on Buildings/Grounds.
445	Rental/Lease of Equipment		445	Annual operating lease/rental costs on other operations and maintenance of plant equipment.
455	Other - Custodial supplies		455	Custodial Supplies
460	Other		460	Specify other operations & maintenance of plant expenses
<b>500</b>	<b>Benefits and Other Fixed Charges</b>	<b>-</b>	<b>500</b>	<b>Benefits and Other Fixed Charges - Calculates automatically.</b>
510	Employee Retirement		510	Not an expense for the schools
520	Fringe Benefits		520	Not an expense for the schools
530	Insurance (non-employee)		530	Insurance premiums for property, fire, liability, fidelity bonds; judgments against the school resulting from self-insurance.
570	Other		570	Specify other fixed charge expenditures, if applicable, which may include costs of public safety inspections.
<b>600</b>	<b>Community Services</b>	<b>1,000.00</b>	<b>600</b>	<b>Community Services - Calculates automatically.</b>
610	Community Engagement	1,000.00	610	Activities designed to engage the school community in the school's mission and vision.
<b>700</b>	<b>OTHER/MISCELLANEOUS EXPENSES:</b>	<b>-</b>	<b>700</b>	<b>OTHER/MISCELLANEOUS EXPENSES: - Calculates automatically.</b>
730	Other		730	Please enter a brief description in the highlighted green cell, if applicable.
<b>800</b>	<b>TOTALS</b>	<b>191,028.08</b>	<b>800</b>	<b>TOTALS - Calculates automatically.</b>
<b>TOTAL AVAILABLE FUNDS (at the end of Year 0)</b>		<b>50,000.00</b>	<b>Total - Calculates automatically; total should be used in Exhibit 5 Financial Plan Workbook, sheet A3. Estimated Cash Flow Year 1, A.3 Cash Balance beginning period - Month of July</b>	



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**Instructions/Notes**

Include cash receipts from state sources including per pupil amounts. Per pupil amounts are typically distributed in July, November and May.  
**Use \$7,800 per student to determine budget for application purposes.**

Include cash receipts from federal sources including entitlement program amounts. Federal program amounts are typically distributed in after the school has been determined to be eligible and after necessary applications have been submitted.

Enter estimated cash contributions

Enter estimated interest to be received on deposits

Enter cash receipts from other local sources

Enter cash payments for operations. Enter payments as a negative amount. Do not enter payments for capital assets or principal on debt.

Optional lines to use to provide a more detailed accounting of the projected cash payments related to school operations. In the description column add a

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Calculates automatically

Calculates automatically, except for July - enter July beginning cash balance (year 0 funds)

Calculates automatically

Schedule of Estimated Monthly Cash Flows

Line	Description	Year 2												
		Total	July	August	September	October	November	December	January	February	March	April	May	June
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>														
<b>Cash from Government Funding</b>														
1	State Sources	1,607,400.00	842,400.00				624,600.00						140,400.00	
2	Federal Sources													
3	<b>Cash From Other Sources</b>													
4	Cash Contributions													
5	Grants, Governmental and Non-Governmental	150,000.00	150,000.00											
6	Other Funding													
7	<b>Expenses/Liabilities Paid Out</b>													
7.1	Administration	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)	(202,974.20)
7.2	Instructional Services	(1,913,104.00)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)	(84,475.50)
7.3	Payroll Services	(81,100.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)	(8,750.00)
7.4	Operation & Maintenance of Facilities	(155,440.00)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)	(15,788.07)
7.5	Benefits and Other Fixed Charges													
7.6	Community Services	(1,100.00)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)	(51.87)
7.7	Other Miscellaneous Expenses													
8	<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	162,486.71	862,972.05	(139,433.56)	(139,433.56)	(139,433.56)	482,186.46	(139,433.56)	(139,433.56)	(139,433.56)	(139,433.56)	(139,433.56)	366.45	(139,327.56)
9	CASH BALANCE, BEGINNING OF THE PERIOD	12,889.80	12,889.80	184,917.38	735,137.52	395,705.38	455,270.44	341,438.93	802,903.35	662,969.81	525,138.27	383,762.73	244,269.19	245,235.65
10	CASH BALANCE, END OF PERIOD	114,907.71	874,871.58	735,137.52	595,703.38	455,270.44	341,438.93	802,903.35	662,969.81	525,138.27	383,762.73	244,269.19	245,235.65	114,907.71

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**Instructions/Notes**

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**Use \$7,500 per student to determine budget for application purposes.**

Include cash receipts from federal sources including entitlement program amounts. Federal program amounts are typically distributed in after the school has been determined to be eligible and after necessary applications have been submitted.

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Calculates automatically.

Calculates automatically, except for July - enter July beginning cash balance (year 0 funds)

Calculates automatically.

Schedule of Estimated Monthly Cash Flows

Line	Description	Year 1												
		Total	July	August	September	October	November	December	January	February	March	April	May	June
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>														
<b>Cash From Government Funding</b>														
1	State Sources	2,121,039.00	1,423,200.00				810,839.00						187,200.00	
2	Federal Sources	-												
3	<b>Cash From Other Sources</b>	<b>155,000.00</b>	<b>100,000.00</b>											
4	Cash Contributions													
5	Grants - Governmental and Non-Governmental													
6	Other Funding													
7	<b>Expenses/Liabilities Paid Out</b>													
7.1	Administration	(295,000.00)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)	(21,333.17)
7.2	Instructional Services	(1,416,522.57)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)	(117,543.55)
7.3	pupil Services	(119,242.00)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)	(11,924.20)
7.4	Operation & Maintenance of Facilities	(208,654.00)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)	(17,387.83)
7.5	Benefits and Other Fixed Charges													
7.6	Community Services													
7.7	Other/Miscellaneous Expenses	(1,210.00)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)	(100.83)
8	<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<b>187,442.43</b>	<b>1,107,864.42</b>	<b>(177,138.58)</b>	<b>(177,138.58)</b>	<b>(177,138.58)</b>	<b>623,500.42</b>	<b>(177,138.58)</b>	<b>(177,138.58)</b>	<b>(177,138.58)</b>	<b>(177,138.58)</b>	<b>(177,138.58)</b>	<b>10,981.42</b>	<b>(166,115.38)</b>
9	CASH BALANCE, BEGINNING OF THE PERIOD	114,907.71	114,907.71	1,221,902.33	1,044,035.75	867,715.17	680,376.59	1,324,077.81	1,146,938.43	969,799.84	792,661.26	615,522.68	438,384.10	252,330.14
10	CASH BALANCE, END OF PERIOD	282,330.14	1,221,907.33	1,044,035.75	867,715.17	680,376.59	1,324,077.81	1,146,938.43	969,799.84	792,661.26	615,522.68	438,384.10	252,330.14	