



# SPCSC Request to Amend Charter Contract Form

## Mission Statement Amendment Form

A change in a school's mission statement happens prior to the start of a school year. The Commission will not consider proposed amendments to a school's mission statement during the year prior to or during the year of a high-stakes review and/or renewal.

Mission Statement (*limit 100 words*) is the school's mission, or fundamental purpose. The mission statement should succinctly do the following:

- Identify the students and community to be served;
- Describe the school's fundamental purpose or reason for existence;
- Present a clear, focused, compelling mission that will guide the school's operation and is attainable and measurable or readily demonstrable; and
- Be memorable and easily communicated and expressed by all members of the school community including teachers, parents, and students.

School Name:	School Name
Submission Date:	Date
Contact Person (GB Chair or School Leader):	First Name, Last Name
Contact's Email Address:	Email Address
Contact's Phone Number:	Phone Number
Date/School year amendment will be effective:	Enter Date/School year amended policy will be effective, e.g. SY 2021-2022
Date approved by School's Governing Board:	Enter Date proposed amendment approved by School's Governing Board
Names of Governing Board Members present at meeting:	Enter the first and last names of all Governing Board members present at the meeting
Governing Board Motion:	Enter the exact motion language
Governing Board Votes:	Enter the vote (aye, nay, or abstain) of each member



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*Please fill out the information below, and attach supporting documents.*

1. Please provide the following information:

Exact Language of the Current Mission Statement	Exact Language of the Proposed New Mission Statement	Effective Date (School Year)
<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>

2. Describe the School's rationale for amending its mission statement.

[Click here to enter text.](#)

3. How would the new mission statement impact the School's Organizational, Financial, and Academic Frameworks?

[Click here to enter text.](#)

4. Describe the impact of the new mission statement on the school's instructional practices (i.e. teaching, learning, and assessment tools).

[Click here to enter text.](#)

5. Provide evidence of how you engaged your community (including students, family, staff, and other stakeholders) in this decision making process.

[Click here to enter text.](#)

*In addition to this completed form, complete the following steps and attach supporting documentation:*

- Governing Board agenda **and** approved minutes from the meeting in which the Governing Board voted to pursue the charter contract amendment. The Governing Board meeting approved minutes must:
  - Indicate that the request has been approved and be consistent with the form;
  - Indicate the date and votes of each governing board member; and



Hawai'i State Public Charter School Commission  
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- Be posted publicly to the school website (both agenda and minutes).