



SPCSC Request to Amend Charter Contract Form

Miscellaneous Amendment Form

Complete this form if your amendment request is not applicable to the other subject forms available. Please be aware that additional questions may be asked depending on the nature of the amendment request.

School Name:	School Name
Submission Date:	Date
Contact Person (GB Chair or School Leader):	First Name, Last Name
Contact's Email Address:	Email Address
Contact's Phone Number:	Phone Number
Date/School year amendment will be effective:	Enter Date/School year amended policy will be effective, e.g. SY 2021-2022
Date approved by School's Governing Board:	Enter Date proposed amendment approved by School's Governing Board
Names of Governing Board Members present at meeting:	Enter the first and last names of all Governing Board members present at the meeting
Governing Board Motion:	Enter the exact motion language
Governing Board Votes:	Enter the vote (aye, nay, or abstain) of each member

Please fill out the information below, and attach supporting documents.

1. Describe the proposed amendment.

[Click here to enter text.](#)

2. Describe the School's rationale for the proposed amendment.

[Click here to enter text.](#)

3. Provide evidence of how the contract amendment would impact your school's ability to actualize your mission and vision.



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[Click here to enter text](#)

4. Provide evidence of how you engaged your community (including students, family, staff, and other stakeholders) in this decision making process.

[Click here to enter text](#)

5. How will the proposed amendment impact the school's Organizational, Financial, and Academic Frameworks?

[Click here to enter text](#)

In addition to this completed form, complete the following steps and attach supporting documentation:

- Governing Board agenda **and** approved minutes from the meeting in which the Governing Board voted to pursue the charter contract amendment. The Governing Board meeting approved minutes must:
 - Indicate that the request has been approved and be consistent with the form;
 - Indicate the date and votes of each governing board member; and
 - Be posted publicly to the school website (both agenda and minutes).