

Kanu o ka 'Āina New Century Public Charter School

Kauhale Campus

Health and Safety Guide

SY 2021-2022



KANU O KA 'ĀINA NEW CENTURY PUBLIC CHARTER SCHOOL
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Po‘o Kumu Message

The Kanu o ka ‘Āina, Kauhale program, intends to provide in person on campus instruction for grade K-12 for school year 2021-2022.

Kanu o ka ‘Āina will continue to put the health and safety of all members at the forefront. The following information contains details regarding the safety measures in place to ensure the entire organization is fulfilling the kuleana of keeping all members including our community safe. We recognize that the knowledge about COVID-19 is continuously shifting, and with that will be moments where the school may also have to make a sudden shift in health and safety approaches to make sure that the most up-to-date practices are followed. Kanu o ka ‘Āina will continue to seek guidance from the Center of Disease Control, the Department of Health, and state and local agencies.

Here is a link to the [State of Hawai‘i Department of Health site](#) where you can track the latest COVID-19 numbers. Kanu o ka ‘Āina is prepared to adapt to any shift by monitoring data on our island and in our community.

This is a working document and it will be edited as situations change and more information is provided by the Center of Disease Control, the Department of Health, and state and local agencies. The most updated version can be found on our website <https://kanuokaaina.org/>

Mahalo,
Nā Po‘o Kumu
Keōmailani Case
Kanoa Castro

COVID-19

Kanu Health & Safety Guidelines

Promoting Pono Behaviors and Practices

At Home Wellness Check- Prior to coming to campus

Kanu expects that all members of the school community will monitor and check their health and wellness before coming to campus. At home wellness checks should be conducted daily and 'ohana should consider the following before arriving on campus.

When should I stay home from school?

- If you are an active COVID-19 case
- When sick
- When displaying any [COVID-19 symptoms](#)
 - Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea
 - *This list does not include all possible symptoms. CDC will continue to update this list as they learn more about COVID-19.*
- If you have come into close contact with a person with COVID-19
 - What counts as a [close contact](#)?
 - You were within 6 feet of someone who has COVID-19 for a total of 15 minutes or more
 - You provided care at home to someone who is sick with COVID-19
 - You had direct physical contact with the person (hugged or kissed them)
 - You shared eating or drinking utensils
 - They sneezed, coughed, or somehow got respiratory droplets on you

Additional Resources

Kanu encourages all members to seek out the proper information and protocols to follow in the time of COVID-19. The [CDC: What to Do If You Are Sick](#) information is helpful.

- The [CDC: When to Quarantine](#) link provides guidance on information regarding when people need to quarantine. Employees and families should utilize this information to determine if they or their children should stay home.
- DOH digital/video resources:
 - Washing Your Hands <https://youtu.be/hAb>
 - Stay Home When You Are Sick <https://youtu.be/yVIC>
 - Isolation & Quarantine <https://youtu.be/DIDkE>
 - Social Distancing <https://youtu.be/2b>

Face Coverings

All individuals on campus including employees, students (in the Kanu K-12 program), parents, and campus visitors will wear a mask that covers the mouth and nose consistent with CDC guidelines.

- Masks must be worn at all times indoors. Mask outdoors may be required in a crowded setting or when social distancing is difficult.
- Masks can be removed while the individual is eating or drinking. A 6 foot distance from others must be maintained.
- If any individual forgets or breaks their mask, the school will provide a replacement mask.
- A face shield will not take the place of a mask.
- All members are asked to bring a mask to wear daily and pack a back-up mask.
- **All keiki in grades K-12 wore a mask the entire day last school year and were able to learn and function daily in a safe manner.

DO choose masks that



Have two or more layers of washable, breathable fabric



Completely cover your nose and mouth



Fit snugly against the sides of your face and don't have gaps

DO NOT choose Masks that



Are made of fabric that makes it hard to breath, for example, vinyl



Have exhalation valves or vents which allow virus particles to escape



Are intended for healthcare workers, including N95 respirators or surgical masks

[CDC Considerations for Mask Wearing](#)
[CDC Guide to Masks](#)

Physical Distancing (Social Distancing)

All individuals on campus including employees, students (in the Kanu K-12 program), parents, and campus visitors will:

- [Social distancing](#) - keep at least 3 feet (about 1 arm lengths) or more from individuals in both indoor and outdoor spaces. (Unless eating - must be 6 ft apart)
- Group sizes and mixing of groups will be limited so social distancing can be practiced.
- Walking traffic patterns will be determined per building and classroom space to allow for social distancing.

PPE

Every classroom will be equipped with a Personal Protective Equipment (PPE) box. The box has a black bottom with a yellow top. Materials in the box should only be utilized when needed. In each box there will be:

- Hand sanitizer
- Gloves
- Disposable face masks
- Disinfecting wipes
- Sanitation gown

Daily Campus Cleaning

Daily cleaning and sanitation is an important part of preventing the spread of any infectious disease. Kanu will be sanitizing all classroom and bathroom spaces with disinfectants that have demonstrated effectiveness against viruses similar to SARS-CoV-2 on hard, non-porous surfaces at the end of each day.

Sanitation Stations and Hand Washing

The Kanu campus is equipped with hand sanitation stations and sinks for hand washing throughout the campus. Sanitizer is also readily available in each class and targeted areas around campus.

- All members on campus shall sanitize hands or wash hands before entering or upon entrance.
- Hand sanitizer will be available in areas not equipped with a sink. In areas with a sink, soap and paper towels will be provided.
- Kanu members will teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
- Clear routines and expectations for washing hands and sanitation will be implemented in all areas on campus.

[CDC Handwashing and Sanitation Information](#)

[CDC: How to Select and Use Sanitizer](#)

Hygiene

All members on campus will be encouraged to keep their hands to themselves at all times and to frequently sanitize or wash their hands.

- Good hygiene practices will be implemented. This includes frequent handwashing with soap and water for at least 20 seconds, using hand sanitizer often, and keeping their personal areas clean. [CDC: Handwashing](#)
- Kumu will reinforce with students not to share food, drinks or personal belongings with others. This includes snacks, breakfast/lunch items, jackets or any other types of clothing, earphones/airpods, and school supplies. Using one's personal supplies will be a part of the daily hygiene routine.

- All personal student belongings shall remain separated in containers, their personal bag, or specified locations.
- All members are encouraged to avoid frequently touching their mouth, nose, and eyes.

Vans and Buses

At this time we will not be transporting any students with our vans or buses from the Hele on bus drop off site as well as transporting them to after school sports. All students will need to be driven to school and participate in the drop off procedure.

This policy will be reevaluated as needed.

Kanu On-Campus Learning Health and Safety Protocols

Daily Wellness and Temperature Check-In

Kanu o ka 'Āina will take the following measures for any person accessing the campus. Each day that anyone arrives on campus there will be an onsite check-in location(s) specified for specific points of the day. All guests, 'ohana members and/or tardy students can report directly to the main Kanu office.

- When arriving on campus all staff, faculty, and 'ohana members including parents and students will go directly to a designated wellness & temp. check station.
- All 'ohana members are asked to remain in their vehicle.
- Elementary students will be guided to their classrooms by a Kanu staff member.
- We ask all people planning to access the campus to take precautions before arriving on campus. Check for any COVID-19 symptoms and check your temperature before traveling to campus.
- We will be limiting the amount of visitors on campus.
- **Covid Screening Questions - If your answer to any of the following questions is “yes,” please contact the main office at (808)890-8144 to communicate your child’s excused absence.**
 - 1. Do you have any of these symptoms that are not caused by another health condition? Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, recent loss of taste or smell, sore throat, congestion, nausea or vomiting
 - 2. Have you met the Hawai'i County COVID travel requirements?
 - 3. Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms? Contact is being closer than 6 feet for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19.
 - 4. Have you been tested for COVID-19 and are awaiting results?

[K-2 COVID-19 Morning Drop Off Map](#)

[3-5 COVID-19 Morning Drop Off Map](#)

[6-12 COVID-19 Morning Drop Off Map](#)

Tardy Students

Students that arrive after school has started will call the main office at (808) 890-8144. Once they arrive they may check in at the main Kanu office in the Hālau Pōki'i building. Kanu staff will then proceed with any needed protocols.

Visitors

During this time of COVID-19 we will be limiting the amount of visitors to campus.

All visitors are required to check in at the main Kanu office in the Hālau Pōki'i building. Upon arrival visitors are expected to follow all school protocols. Nonessential visitors or volunteers, and activities involving different groups at the same time will be limited.

In the Classroom

Seating

- Seating/desks will be spaced at least 3 feet apart.
- Desks will be turned to face the same direction (rather than facing each other), or have students sit on only one side of tables, spaced apart.

Teachers will reinforce with students not to share food, drinks or personal belongings with others:

- a. Snacks
- b. Breakfast/Lunch items
- c. Jackets
- d. Earphones/Airpods
- e. School supplies

Safety Measures Regarding the Use of Space

All members utilizing a space on campus will be encouraged to keep their personal areas clean.

- Any classroom desk used by a student or employee shall be cleaned and sanitized after use.
- Haumāna will kōkua in sanitizing their personal spaces with direction from their kumu.

- The desk or work area being used by one person during the day shall remain in use by only that person unless properly sanitized after use.

Ventilation

All rooms on the Kanu campus will allow for proper ventilation by opening windows and doors to allow for air flow.

- Kanu has acquired air purifiers and have placed them throughout the school in areas where airflow may be disrupted.

[CDC: Ventilation Information](#)

Restrooms

Physical distancing and face mask wearing will be required at all times while using the restrooms. Daily sanitation and cleaning will be implemented.

- Occupancy indicators will be used throughout campus.

Recess

Each hui will have a specified area where their class will have recess.

Quarantine

The Chalet is the designated quarantine location for students that develop a fever or COVID-19 symptoms throughout the day. There is a designated staff member that will stay with the keiki until an 'ohana member arrives to pick them up.

- Each 'ohana will need to have a person who can quickly pick up their keiki from the quarantine area.
- Department of Health guidelines for cleaning and sanitation will be followed.

Re-entry to school after known Temp/COVID-19 Symptoms (not a positive COVID-19 case)

- Will need to have been fever and COVID-19 symptom free for 48 hours before being allowed to return to campus
- Will need a signed Dr. note clearing their return if the student is absent for 3 or more consecutive days.

Inter-Island and Trans-Pacific Travel

All members planning to travel will need to review and follow all Hawai'i County travel policy guidelines.

- All county restrictions for inter-island travel have been lifted. (effective 6/15/21)

- [Hawai'i County Tran-Pacific Travel Policy Information](#)
- If you are required to be quarantined by Hawai'i County for any reason (travel related, close contact exposure) then you must communicate with the Kanu office at 808-890-8144.

Positive COVID-19 Case

In the event of a positive COVID-19 case(s) on campus, Kanu administration and leadership will enforce a school closure or close sections of the school depending on exposure and spread. Kanu will work directly with the Department of Health to identify the close contact individuals and plan for an eventual campus reopening. During a potential campus closure, students will transition to the appropriate learning schedule that may include distance learning.

Learning Models

The learning models for Kauhale haumāna will be adjusted based on our individual county's guidance for school opening.

Blended Learning Model

The scheduled distance learning in the blended learning model will be conducted synchronously via Zoom and asynchronously through various online platforms (Google Classroom 6-12, Seesaw for grades K-5).

Grades K-2

- All K-2 (lower elementary) students and vulnerable students will engage in daily face-to-face instruction. This is subject to change based on specific need and COVID details which would require an adjustment to a rotational schedule of face-to-face and online learning like grades 3-5 (See details in grades 3-5).

Grades 3-5

- Grades 3-5 (upper elementary) students will be on a rotational schedule of face-to-face learning and online learning.
 - Ex. 'I'iwi/Mamo with synchronous distance learning on Fridays.
 - One group of students would be on campus for face-to-face instruction while the other group engages in asynchronous distance learning through the school selected learning platform (Seesaw), printed packets, or a combination of both.

Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
Learning	On-Campus ½ class on campus Synchronous	On-Campus ½ class on campus Synchronous	On-Campus ½ class on campus Synchronous	On-Campus ½ class on campus Synchronous	Synchronous Distance Learning

	Distance ½ class distance Asynchronous	Distance ½ class distance Asynchronous	Distance ½ class distance Asynchronous	Distance ½ class distance Asynchronous	
Time	8:00-2:30 pm	8:00-2:30 pm	8:00-2:30 pm	8:00-2:30 pm	8:00-12:00 pm
Additional info:					
<ul style="list-style-type: none"> • All keiki must attend piko for daily attendance and morning check-ins/announcements • While on campus, all keiki may engage through Zoom, outdoor learning (garden lanai, outdoor tents, etc.), or smaller groups indoors for intervention groups, SEL, 'Ōlelo, and mele on a needed basis. • On-campus school hours will adjust to 8:00am - 2:30pm. • Drop off time is 7:30am 					

6th Grade

Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
Learning	On-Campus	On-Campus	Distance	Distance	Distance/ On-campus
Time	8:00-2:30 pm	8:00-2:30 pm	8:00-2:10 pm	8:00-2:10 pm	8:00-12:00 pm

7th and 8th Grade

Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
Learning	Distance	Distance	On-Campus	On-Campus	Distance/ On-campus
Time	8:00-2:10 pm	8:00-2:10 pm	8:00-2:30 pm	8:00-2:30 pm	8:00-12:00 pm

Additional Info for 6th-8th Grades

- Piko- Students must attend piko daily to be counted as present
- On distance learning days, kumu will be available during their open office hours for additional kōkua from 2:15 - 3:00 pm, Monday-Thursday.
- On-Campus Learning-
 - Drop-off- 7:30 - 8:00 am
 - Pick-up- 2:30 - 2:45 pm
- The Friday schedule will be on a rotational basis depending on your child's project based learning selection.

9th and 10th Grade

Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
Learning	On-Campus	On-Campus	Distance	Distance	Distance/ On-campus
Time	8:00-2:30 pm	8:00-2:30 pm	8:00-1:40 pm	8:00-1:40 pm	8:00-9:30/ 8:00-12:00 pm

10th and 11th Grade

Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
Learning	Distance	Distance	On-Campus	On-Campus	Distance/ On-campus
Time	8:00-1:40 pm	8:00-1:40 pm	8:00-2:30 pm	8:00-2:30 pm	8:00-9:30/ 8:00-12:00 pm

Additional Info for 9th - 12th grades

- Piko- Students must attend piko daily to be counted as present
- On distance learning days, kumu will be available during their open office hours for additional kōkua from 1:45 - 3:00 pm, Monday-Thursday and 9:35 - 12:00 pm, on Friday.
- On-Campus Learning-
 - Drop-off- 7:30 - 8:00 am
 - Pick-up- 2:30 - 2:45 pm
 - Friday's-
 - Distance Learning- 8:00-9:30
 - On-campus- project classes will have project specific schedules

Distance Learning Model

Students will learn through the distance learning model Monday-Friday. Distance learning will be conducted synchronously via Zoom and asynchronously through various online platforms (Google Classroom 6-12, Seesaw for grades K-5).

In all learning models, student learning will be assessed through culturally relevant assessments, kumu program specific assessments, and the school-wide diagnostic tool.