



Friday, July 17, 2020

Dear Parents and Guardians of Kona Pacific Public Charter School,

We hope this finds you and your families well and safe. Thank you for your patience, understanding, and continual support as Kona Pacific prepares for the safe return of our students to school for the 2020-2021 school year. These are challenging and in many ways unprecedented times, and we are looking forward to embracing a new way of school with our students and families.

The Kona Pacific team has been meeting regularly and working diligently to collaborate on plans and strategies for a safe and effective reopening. Your responses to the parent survey sent out earlier this month have been essential in informing our decisions. We have formed our School Reopening Team which has teacher, admin, support staff, governing board, and parent representation. In total ten members of this new team are KPPCS parents.

Please carefully review the Kona Pacific School Reopening Plan following this letter that has been prepared by the KPPCS School Reopening Team and Faculty, and approved by the KPPCS Governing Board. This plan is intended to cover every important aspect of our return to school, including instructional models, bell schedule, health and safety, and daily school operations. We understand that this pandemic situation is fluid and so any plan we create will be a work in progress. Our highest priority in every decision we make will be the safety and well-being—the physical as well as mental and emotional health—of every member of the Kona Pacific ohana, and the vital continuity of learning for each of our students. We invite your input in this process in whatever way you are able to share this with us.

We will be offering two instructional models for our students and families this school year. For those families who wish their children to receive part of their instruction on campus, they may choose our 'Ike kumu (fundamental knowledge) blended learning program, which will utilize an A/B model allowing half of those students in the program to be on site at any given time on alternate days: Group A students on Mondays and Thursdays, and Group B students on Tuesdays and Fridays. Wednesdays will continue to be our shorter day each week, and will be outside of the blended A/B group rotation. Wednesdays will be focused on learning experiences with individual students and small groups determined each week by each class's team of teachers.

Parents who wish, at least to begin the school year, to have their children learn entirely from home, with no time physically on campus, may choose our Palena'ole (without boundaries) 100% distant / remote learning program. In this program your child's team of teachers will work with you and your child to support them in achieving their educational goals. This program is without boundaries not only because it is off campus but also because your child will work independently and at their own pace in their adventure of learning.

Parents should indicate their choice of instructional program for their child for Quarter 1 of the school year by submitting via email or to the school Office the attached "KPPCS Instructional Program Choice Form" no later than Friday, July 24. Please contact the Office with any questions about this process.

Our bell schedule this year will undergo a major transformation in response to the changed conditions we are working with. Our new start time will be 8:30am every day, and our end time will be 3:00pm every day but Wednesdays, when school will end at 1:50pm. Kindergarten will end at 1:00pm every day. Various versions of the weekly schedule are presented in the School Reopening Plan.

Our first day of school will be Wednesday, August 5. In alignment with the HIDOE schools, our first two weeks of school will be half days, ending at 12:00pm each day prior to lunch. This will allow a gentle reentry to school for those students in our blended program, and will allow our adult community to confirm best practices with our new programs prior to going to full days beginning Monday, August 17.

Parents have expressed concern regarding our school rules on physical distancing, the wearing of masks, and the many other aspects of being on campus together in a safe but not oppressive manner. These questions are addressed in our School Reopening Plan. If you still have questions about these or any other aspect of our reopening plan, or if you have suggestions for how we can improve what we are offering your child and family in this time, please let me or your child's teacher know.

We are extraordinarily fortunate to be experiencing the current challenges facing humanity from within our vibrant, resilient, connected community, and on the Island of Hawaii with its deep and ancient forces of nature, spirit, and aloha. Let us move confidently forward, listening to each other, doing our best, and teaching, learning from, and cherishing our incredible children. It truly does take an ohana. We are grateful to be partnering with you in this new time that is filled with such uncertainty and also opportunities for innovation and growth.

Sincerely,

Phil Centers
Executive Director
Kona Pacific Public Charter School



KPPCS School Reopening Plan 2020-2021

Kona Pacific Public Charter School provides a safe and stimulating learning environment for our students in kindergarten through 8th grade. Our educational approach has three core strands: public Waldorf, Hawaiian culture, and sustainable land stewardship, which are the “head, heart, and hands” of our unique ohana. In this historical moment of worldwide crisis due to the pandemic with its trifold stressing of our health, economic, and social systems, and the accompanying social justice revolution shaking political and cultural institutions, we are tasked with creating a viable and sustainable school plan to meet the learning and well-being needs of our students and families while minimizing the health risks of being together on campus and the isolation risks of virtual learning.

We believe that our core strands provide the way through this crisis. With our roots in the deep wisdom, beauty, and aloha of the islands and culture of Hawaii, practicing sustainable stewardship of all of our resources towards the goal of safety and well-being both physical, mental, and emotional, and guided by the profound Waldorf insights into child development and educational practice, we have confidence that we will emerge from this historical moment stronger, healthier, wiser, more compassionate and more abundant in the things that matter than ever before. We are grateful to be together with you on this amazing adventure of discovery and transformation.



The four elements working together in island creation



KPPCS School Reopening Plan 2020-2021

Contents of the KPPCS School Reopening Plan 2020-2021

Instructional Models	5
Kona Pacific 'Ike kumu (Fundamental Knowledge) Program	5
Kona Pacific Palena'ole (Without Boundaries) Program.....	6
How To Choose an Instructional Option For Your Child	6
Schedules	7
First Two Weeks of School	7
Weekly Schedules.....	8
Health and Safety	11
Pre-Screening	11
Entering Campus	12
Daily Screening.....	12
Physical Distancing.....	13
Masks / Face Coverings	13
Cleaning & Disinfecting.....	13
Ohana Bubbles.....	13
Picking Students Up	14
COVID-19 Exposure & Infection Protocol.....	14
Other	14
Daily School Operations	15
Classrooms	15
Attendance	15
Recess.....	16
Lunch.....	16
Restrooms.....	16
Conclusion	16



Instructional Models

Through the experience of engaging in nine weeks of pure distance learning during the entirety of Quarter 4 of the last school year, we have come to see that many of our students learn best when they are on campus at least part of the week supported in person by the entire outstanding Kona Pacific educational team. We are grateful to be able to welcome our students back to campus in the new school year to resume our onsite learning model at least part of the week, for those students who wish to access this model.

Currently the combination of the limited size of our classrooms and safe physical-distancing guidelines make it unfeasible to have our students on site at school every day. Until the physical-distancing requirements ease, we will likely not be able to have all students on campus at the same time. Nor will we be able to engage in one of the most popular features of our normal educational program: field trips. In the meantime, we offer two instructional models to meet the learning, social-emotional, and safety needs of our students.

Family Option 1

Kona Pacific 'Ike kumu (Fundamental Knowledge) Program

Blended A/B Learning Model

Students whose families are comfortable with them being on campus part time may choose to participate in our 'Ike kumu (Fundamental Knowledge) Program, which allows students to work directly with their teachers on campus part of the week. This program utilizes an "A/B" blended instructional / learning model. In this model half the students in a class are designated as Group A and half as Group B. Group A students will attend school physically on campus on Mondays and Thursdays, while Group B students will attend school physically on campus on Tuesdays and Fridays each week. Wednesdays will continue to be our shorter day each week, but will be outside of the blended A/B group rotation. Wednesdays will be focused on learning experiences with individual students and small groups determined each week by each class's team of teachers. Students not on campus on Wednesdays will engage in their off-campus assignments as part of their class's blended learning program.

Because Wednesdays will be a normal school day for our 'Ike kumu Program kindergarten students, the kindergarten A and B groups will alternate being on campus on subsequent Wednesdays. See the Kindergarten Weekly Schedule on p. 9 for a visual of this arrangement.

Students in the 'Ike kumu Program will be placed in their A or B Group by the school with siblings grouped together. Let your child's teacher know if you have a preference of groups. Preferences will be considered but the final decision will be with the school.



Family Option 2
Kona Pacific Palena'ole (Without Boundaries) Program
Remote Learning Model

Our learning model for our students who prefer not to be on campus at all during the pandemic, and/or prefer to engage all of their learning process off campus, will be a 100% remote / distant learning model. This model offers maximum learning independence and the ability to move at one's own pace as a learner. For these students the world will be their school, thus the name "Palena'ole" or "Without Boundaries". This model will involve a school-home partnership wherein each student's team of teachers at school will provide the coaching and support to allow each student to be successful in achieving their educational goals within the Palena'ole Program.

Both of these new instructional models will require us to rethink the educational process. Because it is unknown how long the pandemic will require us to engage in alternative instructional models, we will all need to adapt to the new conditions facing us, and embrace the wonderful learning opportunities these offer us. This adaptation will include:

- new practices for being physically near one another, such as physical distancing and wearing masks when physical distancing isn't possible, washing hands and cleaning surfaces frequently, and, most importantly as far as learning goes, embracing new modalities in which the learning process can happen.
- new use of technology and learning paradigms and protocols to turn an uninvited situation into one with great potential going forward through the pandemic and beyond.

How To Choose an Instructional Option For Your Child

Please consider carefully which of our two Kona Pacific instructional models will best meet your child's educational needs at this time, and complete and return electronically or in person the **Instructional Program Choice Form** *attached at the end of this Plan*. Parents' initial choice of instructional program will be a commitment on behalf of their child for the entirety of the quarter. Parents may change their choice of instructional program within two weeks of the start of the quarter (Q1: August 20; Q2: October 23; Q3: January 15; Q4: April 2) by submitting a new Instructional Program Choice Form, or they may continue using the program already chosen.



KPPCS School Reopening Plan 2020-2021

Schedules

To support our students, families and staff during this time of significant shifts in our educational process, we will be starting school later and having a shorter regular school day. Our 2020-2021 school start time every day is 8:30am, with campus opening at 8:15am. Three small adjustments to our daily schedule will allow us to reduce the school day by 30 minutes: First, because of physical distancing requirements, morning protocol will be done in individual classes with the class teacher, which will allow main lesson to begin 10 minutes earlier each day. Second, snack / recess will be shortened by 10 minutes, from 40 to 30 minutes. Third, lunch / recess will also be shortened by 10 minutes, from 60 to 50 minutes. These three adjustments to our daily schedule will allow us to have a 30-minute shorter day, 6.5 rather than 7 hours, ending at 3:00pm on Mondays, Tuesdays, Thursdays and Fridays, and at 1:50pm on Wednesdays. We believe that a later start time combined with a shorter school day will help our students, families, and staff maintain physical, mental and emotional health in the midst of the changes we will all be experiencing as we embrace two entirely new learning models.

Note on campus opening time of 8:15am: Because of statewide Department of Health (DOH) and Department of Education (DOE) physical distancing requirements due to the pandemic, required to be followed by all adult and child members of the Kona Pacific community, no child may be dropped off at school prior to 8:15 because no supervision will be provided for students prior to 8:15. Because unsupervised children cannot be expected to practice physical distancing, in violation of our health protocols, we will be required to notify local DOH officials if a child is dropped off prior to 8:15am. This requirement is to protect the health of all members of our school community. Please work with us to honor our new health requirements and protocols, outlined in detail later in this Plan. Students may arrive on campus earlier than 8:15am only if they are supervised by their parent or a designated adult until the opening of campus bell rings at 8:15. We are looking into the possibility of creating a before-care program, which would allow a limited number of students to be dropped off earlier than campus opening at 8:15, and will notify our families if this takes place. Mahalo.

First Two Weeks of School

We will begin our school year on Wednesday, August 5. **Our first 8 days of school will be half days, ending at 12pm.** This will provide a gentle reentry to on-campus learning for our students, and the opportunity for the teachers and staff to review each day's process, resolve problems in the system, and engage in professional development focused on the new learning paradigm. The first 8 days of school will be devoted to training the students in best health and safety practices while on campus, and to assessing all students in reading, writing, and math after a five-month absence from campus.

Weekly Schedules

Here are the schedules for the first 8 days of school.

Kindergarten First Week of School Schedule

	Wed, August 5		Thu	Fri
	1st Day		Group A	Group B
8:15	Group A Drop-Off	8:15	Drop-Off	
8:30	Group A Orientation	8:30	Period 1	
10:10	Group A Pick-Up	10:15	Snack	
10:20	Group B Drop-Off	10:45	Period 2	
10:30	Group B Orientation	11:50	Close & Dismissal	
12:00	Group B Pick-Up	12:00	Pick-Up	

Kindergarten Second Week of School Schedule

	Mon	Tue	Wed	Thu	Fri
	Group A	Group B	Group B	Group A	Group B
8:15	Drop-Off				
8:30	Period 1				
10:15	Snack				
10:45	Period 2				
11:50	Close & Dismissal				
12:00	Pick-Up				

Grades 1-8 First Week of School Schedule

	Wed, August 5		Thu	Fri
	1st Day		Group A	Group B
8:15	Group A Drop-Off	8:15	Drop-Off	
8:30	Group A Orientation	8:30	Main Lesson	
10:10	Group A Pick-Up	10:30	Snack & Recess	
10:20	Group B Drop-Off	11:00	Period 1	
10:30	Group B Orientation	11:50	Close & Dismissal	
12:00	Group B Pick-Up	12:00	Pick-Up	



KPPCS School Reopening Plan 2020-2021

Grades 1-8 Second Week of School Schedule

	Mon	Tue	Wed	Thu	Fri
	Group A	Group B		Group A	Group B
8:15	Drop-Off		Individual & Small Group Instruction on Campus	Drop-Off	
8:30	Main Lesson			Main Lesson	
10:30	Snack & Recess			Snack & Recess	
11:00	Period 1			Period 1	
11:50	Close & Dismissal			Close & Dismissal	
12:00	Pick-Up				

Beginning on Monday, August 17, our full-day schedules will go into effect, and we will follow our normal 2020-2021 School Calendar (see Appendix A) going forward.

Kindergarten Regular Weekly Schedule

	Mon	Tue	Wed	Thu	Fri
Week 1	Group A	Group B	Group A	Group A	Group B
Week 2	Group A	Group B	Group B	Group A	Group B
8:15	Drop-Off				
8:30	Period 1				
10:15	Snack				
10:45	Period 2				
12:15	Lunch				
12:50	Close & Dismissal				
1:00	Pick-Up				



KPPCS School Reopening Plan 2020-2021

Note that in the schedules below, G1-4 students will have lunch and recess prior to Period 2, while G5-8 students will have lunch and recess after Period 2. This will help us stagger the groups of students on the playground.

Grades 1-4 Regular Weekly Schedule

	Mon	Tue	Wed		Thu	Fri
	Group A	Group B			Group A	Group B
8:30	Main Lesson		Individual & Small Group Instruction on Campus		Main Lesson	
10:30	Snack & Recess				Snack & Recess	
11:00	Period 1				Period 1	
11:50	Lunch & Recess				Lunch & Recess	
12:40	Period 2				Period 2	
1:30	Literacy-Enrichment				Literacy-Enrichment	
2:00	Period 3		1:50	Pick-Up	Period 3	
2:50	Close & Dismissal				Close & Dismissal	
3:00	Pick-Up				Pick-Up	

Grades 5-8 Regular Weekly Schedule

	Mon	Tue	Wed		Thu	Fri
	Group A	Group B			Group A	Group B
8:30	Main Lesson		Individual & Small Group Instruction on Campus		Main Lesson	
10:30	Snack & Recess				Snack & Recess	
11:00	Period 1				Period 1	
11:50	Period 2				Period 2	
12:40	Lunch & Recess				Lunch & Recess	
1:30	Literacy-Enrichment				Literacy-Enrichment	
2:00	Period 3		1:50	Pick-Up	Period 3	
2:50	Close & Dismissal				Close & Dismissal	
3:00	Pick-Up				Pick-Up	

Health and Safety

The health and safety of all members of our Kona Pacific learning ohana both physically, mentally, and emotionally is our highest priority at all times, but particularly during this time of high risk for harm and death due to the pandemic, especially of our most vulnerable community members. We can make up student learning gaps and help our students catch up to their learning objectives, but we can't undue serious harm or death. At the same time, the heightened risk conditions from the pandemic may be with us for some time and there's no way to completely eliminate risk, so we have to learn how to balance the danger of infection with the dangers of isolation and fear. It is our intention to convey to our students at all times that we will come through this crisis stronger, wiser and better because of it, and that the world is ultimately a safe and wonderful place filled with truth, beauty, and goodness.

Physical distancing, wearing of masks, proper hygiene (handwashing, coughing / sneezing into a sleeve or tissue, etc.), and cleaning and disinfecting surfaces are the keys to maintaining a safe and healthy campus environment during the time of the pandemic. The Hawaii Department of Education (HIDOE) and State Charter School Commission have issued a [Guidance for Reopening Schools](#) (see Appendix B) brochure that summarizes a few of the many practices we will put in place and get good at in the 2020-2021 school year. A detailed list of health and safety practices follows.

Pre-Screening

Parents are asked to assist us in creating a safe campus by pre-screening your children prior to sending them to school. Under the pandemic conditions, everyone must be much more cautious about staying home if they are not feeling well. **Even mild symptoms of feeling unwell could result in a major impact on the ohana if something harmful spreads as a result of exposure, especially to our most vulnerable community members.**

We suggest taking your child's temperature, and/or using some variation of the following CDC screening questions to see how your child is feeling in the morning prior to coming to school:

- 1. Do you feel hot or feverish?**
- 2. Do you have a sore throat?**
- 3. Have you been coughing and sneezing recently?**
- 4. Do you have any trouble breathing?**
- 5. Do you have headaches, sore stomach, muscle pain?**
- 6. Do you have a recent new loss of sense of smell or taste?**

If your child has a fever (100.4 or above per the American Academy of Pediatrics) they shouldn't come to school that day. Likewise, if the answer to any two of CDC questions is



KPPCS School Reopening Plan 2020-2021

yes, your child shouldn't come to school. If your child doesn't have a fever, and the answer to only one of the CDC questions is yes, please consider carefully whether to send your child to school that day. If they do come to school and develop further symptoms during the day, you will be called to pick them up from school. Given the current pandemic conditions, if your child isn't feeling well and you are unable to pick them up within an hour, we will call your emergency contacts to pick up your child.

Entering Campus

- Campus opens to all students at 8:15 with the opening-of-campus bell. Student drop off will be at the drop-off / pick-up circle from 8:15 to 8:30am, at which point the start-of-school conch will sound.
- Parents/Guardians wanting to walk their child up to their classroom may do so practicing physical distancing with everyone outside of members of their household. Because physical distancing guidelines will not be possible walking up and down the campus stairs, all members of the Kona Pacific Community, adults and children above the age of 2, are required to wear masks from the time of exiting vehicles. Parents should keep their masks on until the time of reentering their vehicle.
- Because of the narrow width of the campus stairs, in order to honor physical distancing requirements the left side of the stairs will be marked for going up to campus, and the other side (also the left side while up on campus facing the stairs) for going down to the parking lot.
- Only staff members will be permitted to enter any classroom while students are on campus.
- Parents/Guardians are asked to not gather and socialize with families and friends while on campus.
- Nonessential visitors to campus will be restricted.

Daily Screening

- All students and staff members will have their temperature checked by a Kona Pacific staff member at the beginning of the day with a touchless thermometer.
 1. The parents of children with a fever will be contacted to pick their child up from school. The child will be kept apart from others and monitored until the parent arrives.
 2. Staff members with a fever will go home and a substitute will be called in if needed.
- *Per the CDC, schools are not expected to screen students or staff specifically for COVID-19. The purpose of screening is for general illness symptoms. Any teacher or designated adult can perform the screening. No special training is required.*

Physical Distancing

Physical distancing must be maintained by all children and adults while anywhere on campus, inside or outside. The DOH has indicated that a 6 foot distance **SHOULD** be maintained between people if at all possible. If a 6 foot distance can't be kept for any reason, masks must be worn and a minimum of a 3 foot distance **MUST** be maintained at all times even with a mask on. This means that no hugs or handshakes are permissible on campus during the pandemic.

Masks / Face Coverings

- Students will be encouraged to bring to school each day a clean non-bandana face mask that goes around their ears.
- Masks must be easy to put on and take off.
- Students with sensitivities to elastic bands around the ears can have a mask that has velcro straps or some other type of functioning fastener that still allows for ease of putting the mask on and taking it off.
- Face masks will be provided for all students and staff who don't have one on a given day. This will not be a substitute to the rule that everyone is expected to provide their own mask on a regular basis.
- All students and adults on campus will wear a mask inside and outside of the classroom when they can't maintain at least a 6 foot distance from others. Therefore when students leave their classrooms they must bring their masks with them in case they need to be worn outside the classroom.
- Teachers may choose to wear clear face shields to allow for clear communication between teacher and students.

Cleaning & Disinfecting

- All high touch surfaces will be cleaned and disinfected regularly and frequently.
 - Desktops, tables, countertops, doorknobs, light switches, handles, desks, phones, keyboards, touch screens, chairs, arms of chairs, and faucets and sinks.
- All other regularly-used surfaces on campus will be disinfected at least once a day, and more often if necessary.
- Hand sanitizers will contain at least 60% alcohol.

Ohana Bubbles

- We will consider each classroom a cohort (family unit or ohana bubble):
 - We will minimize those times in the classroom when instruction or activities make it difficult to maintain 6 feet between children.
 - We will limit and control interaction with other classroom cohorts.



KPPCS School Reopening Plan 2020-2021

- Gatherings of more than 10 individuals who are not in the same classroom cohort will be prohibited.

Picking Students Up

Pick-up time at the end of the day will proceed differently than in the past.

- Students being picked up at 3:00pm (1:50pm Wednesdays) will walk with their class and sit as a cohort practicing physical distancing until their ride is announced.
- If a parent / guardian exits their vehicle to pick up their child, they must wear a mask from the time they exit their vehicle until they reenter it, and their child must wear a mask when walking from campus until the time they enter the vehicle picking them up.
- Socializing between families and friends on campus should continue to be avoided at pick-up time.
- Students are expected to leave campus at the end of the school day unless enrolled in the Aftercare Program.

COVID-19 Exposure & Infection Protocol

- We must all be prepared for outbreaks that will happen at school or home, understanding that the COVID-19 risk is increased because of general lack of immunity in the population and greater rate of infectiousness.
- We must prevent stigmatizing children and adults who are exposed to or infected by COVID-19.
- If a student, parent, or staff member has either tested positive for COVID-19 or has been identified as a close contact or household member to someone who has tested positive, the DOH will conduct an investigation, and those individuals will be directed to a 14-day home quarantine. In that scenario, the DOH will work with the school executive director if it is identified that someone (student or staff member) at the school is affected. The DOH will send a letter to the director with start and end dates of an individual's quarantine or isolation. The affected individuals will also receive a letter from the DOH notifying them once they've completed their quarantine or isolation.
- As usual, it is a staff member's responsibility to notify the director if not able to work on campus for any reason. Have lessons prepared in case of extended absenteeism.

Other

- Parents, children, and staff are encouraged to protect their personal health.
- Parents must ensure their child's underlying medical conditions are managed, and that the school is notified of changing medical conditions, as appropriate.



KPPCS School Reopening Plan 2020-2021

- The signs and symptoms of COVID-19 (fever, cough, shortness of breath) will be posted on campus.

Daily School Operations

Classrooms

- Classrooms / learning spaces will be physically arranged to maintain appropriate physical distance between students through the day, to minimize the need for verbal reminders, using non-conventional arrangements of learning spaces when appropriate to maximum classroom physical distancing.
- If reminders about physical distancing or masks become necessary, teachers will use non-verbal reminders whenever possible.
- Students will be trained by their teachers to understand and practice proper physical distancing and mask protocols and to respond to non-verbal and verbal reminders.
- Students in a blended group (A or B) will be seated on either the left or right side of the two-person desks, and those in the next row will be seated on the opposite side of the desks, in order to maximize distance between students seated at desks.
- All students will have a permanently-assigned desk cubby to minimize exposure to other students' spaces.
- As possible, students will keep belongings at their desk to minimize movement around the classroom.
- Each class will be provided with suitable cleaning supplies and hand sanitizer.
- Students will be explicitly taught and will practice proper hygiene in the classroom, including handwashing, coughing / sneezing into tissues or sleeves, etc.
- Limit Sharing:
 - Each student's belongings will be kept separated from others' and in individually labeled containers, cubbies, or areas; high-touch items (water bottles, etc.) should be taken home each day and cleaned, if possible.
 - The sharing of high-touch classroom equipment and supplies (scissors, art supplies, etc.) will be minimized by assignment to individual students.
 - The sharing of classroom items when there aren't enough for each student to have their own (electronic devices, books, etc.) will be minimized and properly disinfected between use by different students.
 - Recess equipment (balls, jump ropes, etc.) will only be used by one group of students at a time and cleaned and disinfected between use.
- Use of hard-to-disinfect porous materials, such as area rugs, couches and cushions, will be minimized.

Attendance

- Teachers will take attendance daily. Students are expected to be engaged in the school-supported learning process 5 days a week, whether they are on campus part of those days, or learning at home. Parents, please talk to your teacher or the school



KPPCS School Reopening Plan 2020-2021

director if you have concerns about the attendance policy or other attendance issues in the pandemic environment.

Recess

- Swings chains and monkey bars will be cleaned after each ohana bubble's use. Students in an ohana bubble on the lower playground should wash and sanitize hands prior to playing on swings and/or monkey bars, in order to maintain the integrity of their ohana bubble.
- Balls, hoops, frisbees, etc. may be shared among students within an ohana bubble, as long as students wash and sanitize hands beforehand.

Lunch

- One class at a time will receive lunch, practicing proper physical distancing.
- Non-classroom teachers will assist with class snack, lunch, and recess supervision.

Restrooms

- Students will practice physical distancing and wear a mask at all times when using the restroom.
- The number of students in restrooms will be limited to reduce interaction.
- The next student in line for the restroom will wait six feet away from the restroom door until another student exits the restroom.
- Soap and paper towel dispensers will be checked regularly to ensure supplies are stocked at all times

Conclusion

In this Kona Pacific School Reopening Plan we have sought to address all important considerations of safely reopening campus to our students, families, and staff. We have gone into detail so that all members of our ohana can know what is expected. In this way we can help each other put what we know is pono into practice.

Thank you for helping us make the transition back to school under these pandemic conditions as smooth as possible by honoring all requests in this plan, and working with us to improve our process. As we put these guidelines into practice together we will learn the most effective ways for keeping our campus safe, and helping our children / students continue their journeys of discovery and learning joyfully and in good health.

Mahalo nui iā 'oe!



Instructional Program Choice Form

Kona Pacific Public Charter School offers two instructional programs for our students and families in the 2020-2021 school year.

‘Ike kumu (Fundamental Knowledge) Blended Learning Program

For those families who wish their children to receive part of their instruction on campus, they may choose our ‘Ike kumu (fundamental knowledge) blended learning program, which will utilize an A/B model allowing half of those students in the program to be on site at any given time, on alternate days: Group A students on Mondays and Thursdays, and Group B students on Tuesdays and Fridays. Wednesdays will continue to be our shorter day each week, and will be outside of the blended A/B group rotation. This will be a day focused on learning experiences with individual students and small groups determined each week by each class’s team of teachers.

Palena‘ole (Without Boundaries) Remote Learning Program

Parents who wish to have their children learn entirely from home, with no time physically on campus, may choose our Palena‘ole (without boundaries) 100% distant / remote learning program. In this program your child’s team of teachers will work with you and your child to support them in achieving their educational goals. This program is without boundaries not only because it is off campus but also because your child will work independently and at their own pace in their adventure of learning.

For Quarter ____ of the 2020-2021 school year, I choose the

- ☐ **‘Ike kumu Blended Learning Program**
- ☐ **Palena‘ole Remote Learning Program**

for my child _____ in Grade _____.

I understand that I have until two weeks into the quarter (Q1: August 20; Q2: October 23; Q3: January 15; Q4: April 2) to change the program I have selected for my child for this quarter, after which I will be committed to this program for the rest of the given quarter. If I choose to change my child’s instructional program at any time during the year, I will need to complete and submit to Jen Brant, the KPPCS Student Records Coordinator, a new Instructional Program Choice Form, but only one form is needed for as long as I choose to stay with my original program selected.

Parent/Guardian Name (printed)

Parent/Guardian Signature

Date



Appendix A: KPPCS 2020-2021 School Calendar

Kona Pacific Public Charter School 2020-2021 Calendar of All-School Events		Calendar Key: <div> <div>Normal School Day</div> <div>School Event</div> <div>Holiday / Break - No School</div> <div>Teacher Work Day - No Students</div> </div>	First Day of School: Wed. Aug. 5 Last Day Of School: Fri. May 28
August 2020	S M T W T F S		
	1	Jul. 29 - Aug. 4	Teacher Work Days - No Students
	2 3 4 5 6 7 8	Aug. 5	First Day of School
	9 10 11 12 13 14 15		
	16 17 18 19 20 21 22	Aug. 21	Statehood Day - No School
	23 24 25 26 27 28 29		
	30 31		
September	S M T W T F S		
	1 2 3 4 5		
	6 7 8 9 10 11 12	Sep. 7	Labor Day - No School
	13 14 15 16 17 18 19		
	20 21 22 23 24 25 26		
	27 28 29 30	Sep. 30	End of 1st Quarter
October	S M T W T F S		
	1 2 3	Oct. 1 & 2	Parent Teacher Conferences - No School
	4 5 6 7 8 9 10	Oct. 5 - 9	Autumn Break - No School
	11 12 13 14 15 16 17		
	18 19 20 21 22 23 24		
	25 26 27 28 29 30 31	Oct. 26	Teacher Optional Work Day - No Students
November	S M T W T F S		
	1 2 3 4 5 6 7	Nov. 3	Election Day - No School
	8 9 10 11 12 13 14	Nov. 11	Veterans Day - No School
	15 16 17 18 19 20 21		
	22 23 24 25 26 27 28	Nov. 26 & 27	Thanksgiving Break - No School
	29 30		
December	S M T W T F S		
	1 2 3 4 5		
	6 7 8 9 10 11 12		
	13 14 15 16 17 18 19	Dec. 17	End of 2nd Quarter; End of 1st Semester
	20 21 22 23 24 25 26	Dec. 18 - Jan. 1	Winter Break - No School
	27 28 29 30 31		
January 2021	S M T W T F S		
	1 2		
	3 4 5 6 7 8 9	Jan. 4	Teacher Work Day - No Students
	10 11 12 13 14 15 16		
	17 18 19 20 21 22 23	Jan. 18	Martin Luther King, Jr. Day - No School
	24 25 26 27 28 29 30		
	31		
February	S M T W T F S		
	1 2 3 4 5 6		
	7 8 9 10 11 12 13	Feb. 11	HSTA Institute Day - No Students
	14 15 16 17 18 19 20	Feb. 15	Presidents' Day - No School
	21 22 23 24 25 26 27		
	28		
March	S M T W T F S		
	1 2 3 4 5 6	Mar. 10	End of 3rd Quarter
	7 8 9 10 11 12 13	Mar. 11 & 12	Parent Teacher Conferences - No School
	14 15 16 17 18 19 20	Mar. 15 - 19	Spring Break - No School
	21 22 23 24 25 26 27	Mar. 26	Prince Kuhio Day - No School
	28 29 30 31		
April	S M T W T F S		
	1 2 3		
	4 5 6 7 8 9 10		
	11 12 13 14 15 16 17	Apr. 16	Teacher Optional Work Day - No Students
	18 19 20 21 22 23 24		
	25 26 27 28 29 30		
May	S M T W T F S		
	1		
	2 3 4 5 6 7 8		
	9 10 11 12 13 14 15	May 10	Teacher Optional Work Day - No Students
	16 17 18 19 20 21 22		
	23 24 25 26 27 28 29	May 28	Last Day of School; End of 4th Quarter & of 2nd Semester
	30 31	May 31	Memorial Day - No School

GUIDANCE FOR REOPENING SCHOOLS



Includes recommendations from the
Hawaii State Department of Health



CAMPUS SAFETY

- **Training:** Provide guidance to teachers and staff, including substitute teachers, on what to do when a student may be ill, and procedures for accessing the Health Room.
- **Cohorts:** Provide the same group of students with the same staff throughout the day; all day for younger students and as much as possible for older students.
- **Physical Distancing:** Maintain a distance of at least 3 feet between seats, including group tables. At least 6 feet of distance should be maintained if students are seated facing each other.
- **Face Coverings:*** Face coverings must be worn when outside the classroom, especially when physical distancing is difficult.
- **Meals:** Individually plated meals are to be consumed in classrooms or at designated outdoor locations, or distancing precautions must be instituted in dining halls or cafeterias.
- **Shared Use:** Discourage the sharing of items that are difficult to clean or disinfect. Have a cleaning schedule for any equipment, materials and assistive devices that must be shared.
- **Personal Items:** Separate each child's belongings from others.
- **Travel:** Pursue virtual activities and events; no offsite field trips.
- **Ventilation:** Open windows for greater natural air circulation.

- **Hand Hygiene:** Have soap and water and/or hand sanitizer with at least 60% alcohol available in work and public settings for use by employees and the public.
- **Stay Home if Ill:** Educate employees, students and their families about the importance of staying home when ill and when they can return to school.
- **Monitor Health:** Screen employees, students and visitors for overt signs of illness in a safe and respectful manner.
- **Signage:** Post signs in highly visible locations to promote everyday protective measures on how to prevent spreading germs by properly washing hands, properly wearing a face covering and physical distancing, and staying home when feeling ill.
- **Visitors:** Limit nonessential visitors, volunteers and activities involving external groups and organizations on school campuses.

Students, drivers and anyone else riding the bus should wear face coverings.
Create and maintain physical distance between children on buses.



Regularly check bathrooms to ensure soap and towel dispensers are filled. Post materials promoting protective measures and proper hand-washing techniques.



Ensure school health aides are trained on recognizing illness in children, how to refer or arrange for medical evaluation, and follow up. Every school must have thermal scanners or a way of measuring body temperature. Keep student emergency contacts updated.



Clean and disinfect frequently touched surfaces (e.g., door handles and sink handles) at least daily or between use as much as possible.

Provide a guide of when hands should be washed and when surfaces should be cleaned. Have students wash their hands when coming in from playing outside.

