

DAVID Y. IGE
GOVERNOR



JOHN S. S. KIM
CHAIRPERSON

STATE OF HAWAII
STATE PUBLIC CHARTER SCHOOL COMMISSION
(‘AHA KULA HO‘ĀMANA)

<http://CharterCommission.Hawaii.Gov>
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**Kona Pacific Public Charter School
Governing Board Member Application Form**
All forms must be signed by hand.

**Deadline to submit application via email to info@spcsc.hawaii.gov
or delivered in hard copy to the Commission by
12 noon, Hawai‘i Standard Time, on May 14, 2019.
Applications that are not complete or late will not be considered.**

Serving on a public charter school governing board is a volunteer, unpaid, position of public trust and fiduciary responsibility to the State of Hawai‘i. As a governing board member of a public school, you are responsible for ensuring the quality of the school’s plans, competent stewardship of public funds, and the school’s fulfillment of its public obligations and all terms of its Charter Contract. The Commission requires that each applicant for governing board membership respond fully to this questionnaire. Where narrative responses are required, please respond completely to the question.

ELIGIBILITY

The Commission can only select members for this governing board who meet Hawai‘i State law, specifically, Hawai‘i Revised Statutes Chapter §302D-12 Charter school governing boards; powers and duties.

- (a) No person may serve on the governing board of a charter school if the person is an employee or former employee of any charter school under the jurisdiction of that governing board, a relative of an employee or former employee of any charter school under the jurisdiction of that governing board, or any vendor or contractor providing goods or services to any charter school under the jurisdiction of that governing board, unless:

- (1) The person is a former employee of a charter school under the jurisdiction of that governing

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board and at least one year has passed since the conclusion of the former employee's employment with that charter school;

- (2) The person is a relative of a former employee of a charter school under the jurisdiction of that governing board and at least one year has passed since the conclusion of the former employee's employment with that charter school;
- (3) The person is a vendor or contractor and at least one year has passed since the conclusion of the vendor or contractor's service to a charter school under the jurisdiction of that governing board; or
- (4) The person serving on the governing board shall not cause more than one-third of the voting members of the governing board to be made up of:

(A) Employees or former employees of any charter school that is under the jurisdiction of that governing board; provided that this subparagraph shall not include persons who are covered under paragraph (1);

(B) Relatives of employees or of former employees of any charter school that is under the jurisdiction of that governing board; provided that this subparagraph shall not include persons who are covered under paragraph (2); and

(C) Vendors or contractors who are providing goods or services to any charter school that is under the jurisdiction of that governing board; provided that this subparagraph shall not include persons who are covered under paragraph (3).

- (b) In selecting governing board members, consideration shall be given to persons who:
 - (1) Provide the governing board with a diversity of perspective and a level of objectivity that accurately represent the interests of the charter school students and the surrounding community;
 - (2) Demonstrate an understanding of best practices of nonprofit governance; and

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- (3) Possess strong financial and academic management and oversight abilities, as well as human resource and fundraising experience.
- (c) No employee or former employee of a charter school, relative of an employee or former employee of a charter school, or any vendor or contractor providing goods or services to a charter school may serve as the chair of the governing board of that charter school unless at least one year has elapsed since the conclusion of the employee's employment with the school or the conclusion of a vendor's or contractor's service to the school; provided that an authorizer may grant an exemption from the provisions of this subsection based upon a determination by the authorizer that an exemption is in the best interest of the charter school.

Before completing this form, **please be sure you meet these requirements**, additionally, all candidates selected will be subject to a criminal background check with the Hawai'i Criminal Justice Data Center, otherwise, you will be disqualified from consideration.

Background- your role and time commitment

1. Contact information:
Name: Click or tap here to enter text.
Phone: Click or tap here to enter text.
E-mail: Click or tap here to enter text.
2. Describe your educational and employment history. No narrative response is required if a resume and professional biography are attached.
 Resume and professional bio are attached to this form.
Click or tap here to enter text.
3. Provide name and contact information for up to three professional references.
 - a. Name: Click or tap here to enter text.
Phone: Click or tap here to enter text.
E-mail: Click or tap here to enter text.
 - b. Name: Click or tap here to enter text.
Phone: Click or tap here to enter text.
E-mail: Click or tap here to enter text.
 - c. Name: Click or tap here to enter text.
Phone: Click or tap here to enter text.
E-mail: Click or tap here to enter text.
4. Indicate whether you currently or have previously served on a board of or are/was an employee of a school, another charter school, Kona Pacific Public Charter School, a non-public school, or any nonprofit organization.
 Does not apply to me
 Yes. Names of other boards that you currently or have previously served on:
Click or tap here to enter text.
5. Why do you wish to serve on the governing board of Kona Pacific Public Charter School? (150 words or less)
Click or tap here to enter text.
6. What is your understanding of the appropriate role of a public charter school governing board member? (150 words or less)
Click or tap here to enter text.
7. Describe any previous experience you have that is relevant to serving on the charter school's governing board (e.g., other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member. (150 words or less)
Click or tap here to enter text.
8. Describe the specific knowledge and experience that you would bring to the governing board. (150 words or less)
Click or tap here to enter text.

School Mission and Plan

- 9. What is your understanding of the school’s mission and guiding beliefs? (150 words or less)
Click or tap here to enter text.
- 10. What do you believe to be the characteristics of a successful school? (150 words or less)
Click or tap here to enter text.
- 12. What do you believe are the current challenges to the success of Kona Pacific Public Charter School? (150 words or less)
Click or tap here to enter text.
- 13. How will you know if the school is successful at the end of your first year on the reconstituted board? (150 words or less)
Click or tap here to enter text.

Governance

- 14. Describe your understanding of the role that a governing board should play in the school’s operation and describe specific steps you think the governing board will need to take to ensure that the school is successful and sustainable? (150 words or less)
Click or tap here to enter text.
- 15. How would you handle a situation in which you believe one or more members of the governing board were acting unethically or not in the best interests of the school? (150 words or less)
Click or tap here to enter text.
- 16. What is your understanding of the need for and the role of an associated non-profit as it relates to the operations of a public charter school?
Click or tap here to enter text.

Disclosures

- 17. Indicate whether you or any member of your household currently has any business arrangements, or has had business arrangements with Kona Pacific Public Charter School, Friends of Kona Pacific Public Charter School or any other public charter school. If so, please indicate the precise nature of your business arrangement/relationship, describe fully.
 - I/we do not.
 - Yes. Please describe fully the business arrangement: Click or tap here to enter text.
- 18. Indicate whether you or any member of your household knows any person who is/will be a school employee. If so, indicate the precise nature of your relationship.
 - I/we do not know any such employees
 - Yes. Please describe the nature of the relationship: Click or tap here to enter text.

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19. Indicate if you, or any member of your household have financial interest in the school or financial interest with a vendor, education service provider to the school, or Friends of Kona Pacific Public Charter School. If so, indicate the precise nature of the financial interest that you or your household member have.
- I/we do not have a financial interest
 - Yes. Please describe the nature of the financial interest: [Click or tap here to enter text.](#)
20. Indicate whether you, or any member of your household is a director, officer, employee, partner, or member of, or are otherwise associated with, any organization that is partnering with the charter school, including Friends of Kona Pacific Public Charter School, or other charter schools. To the extent you have provided this information in response to prior items, you may so indicate.
- Does not apply to me, or any member of my household
 - Yes. Please describe the association: [Click or tap here to enter text.](#)
21. Indicate any potential ethical or legal conflicts of interests as defined by the Hawai'i [Ethics Code \(http://ethics.hawaii.gov/wp-content/uploads/2013/08/Chapter-84.pdf\)](http://ethics.hawaii.gov/wp-content/uploads/2013/08/Chapter-84.pdf) that would or are likely to exist should you serve on the school's governing board.
- None
 - Yes. Please describe any potential ethical or legal conflicts of interest: [Click or tap here to enter text.](#)
22. Do you have a criminal record?
- No
 - Yes. If yes, explain: [Click or tap here to enter text.](#)
23. Have you filed for bankruptcy or have any pending civil litigation?
- No
 - Yes. If yes, explain: [Click or tap here to enter text.](#)

Certification

I, <Type your name here>, certify to the best of my knowledge and ability that the information I am providing to the State Public Charter School Commission as a prospective governing board member is true and correct in every respect. I agree to notify the Commission if there are any changes to the above disclosures.

Signature

Date