



**Hawai'i State Public Charter School Commission
Early Learning Program**

**Pre-K-only Charter School Application 2023
Frequently Asked Questions**

1. **QUESTION:** Regarding the DHS requirement for a minimum of five years of operation of a child care program, does the associated non-profit have to be the primary organization that is operating the proposed Pre-K-only charter school?

RESPONSE: The associated non-profit organization is the applying entity however, it should not be the administrators of the charter school.

2. **QUESTION:** If we are a non-profit group of experienced educators in early childhood education, are we allowed to partner with another non-profit or an existing charter/DOE program with a DHS license to operate the preschool?

RESPONSE: Yes, you are allowed to partner with another non-profit. This non-profit entity must meet the requirements as stated in the application.

3. **QUESTION:** If a non-profit entity is a group of experienced educators in early childhood education, are we allowed to partner with an existing charter/DOE program with a DHS license to operate the preschool?

RESPONSE: Yes, you are allowed to partner with another charter school. If this is the case, you need not apply to become a **new** pre-K-only charter school since you will be part of an existing charter school entity.

4. **QUESTION:** Can an existing non-profit Board also be the Board for the non-profit, or does the Charter School need a different BOD set up as its own non-profit?

RESPONSE: The new charter school must have its own board of directors separate from its applying non-profit organization. This new BOD should have at least five qualified members.

5. **QUESTION:** For the attachments, do I upload everything separately, in sections, or all combined?

RESPONSE: You may upload the entire application into your ShareFile. Be sure it follows the criteria described in the Application and is properly labeled using the required format.

6. **QUESTION:** Regarding the language of instruction for opening a pre-K-only preschool, are English and Hawaiian the only acceptable options for immersion programs? Can charter schools also have bilingual immersion programs in combination with either English or Hawaiian?

RESPONSE: Charter school applicants can select the language medium of their choice and the curriculum model that best suits their mission and vision. The applicant will need to provide supporting evidence on why a particular method of instruction has been selected, including but not limited to bilingual immersion programs in combination with either English or Hawaiian.

7. **QUESTION:** Regarding the staffing chart in the 2023 Pre-K-only Charter School Application, page 57 – what are the column headers? And what goes in the last (far right) column?

RESPONSE:

The column headers are indicated in yellow below.

Title	Salary and FTE Per Position Per Year					
	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028	Capacity
School Director/Manager/School Operations Support Staff						
Classroom Teachers						
Educational Assistants						
Other: Please specify their positions						
Total Positions						
Total Salaries						

8. **QUESTION:** Can you provide a sample budget template?

RESPONSE:

Here is a sample budget template that applicants may use and transfer using a spreadsheet format.

Description	Budgeted per Class	# of Classes	Budget Total
Teacher salary, annual			
EA salary, annual			
Teacher PD Days	\$1800.00		
EA PD Days	\$1500.00		
Travel (airfare, rental car, hotel and per diem) for teachers and administrators to participate in professional development, professional learning communities and/or conferences	\$2500.00		
Web-based Formative Assessment @ 20/student	\$400		
School support:			
School administrative support			
Pre-K classroom materials & supplies			
Facility support & maintenance			
NOT TO EXCEED \$171,000L	\$ 171,000.00		\$ 171,000.00