



DREAMHOUSE
'EWA BEACH

SCHOOL PLAN

SCHOOL YEAR 2021-22

EXECUTIVE SUMMARY

The DreamHouse 'Ewa Beach Public Charter School reopening plan for the 2021-22 school year is grounded in the health, safety, well-being, and success of our children, families, and school community. The plan was devised through evidence- and research-based health and safety protocols, stakeholder input and voice, and a flexible, adaptive educational model.

DreamHouse is committed to creating supportive learning environments where all students are able to thrive academically and socially. We also commit to listen and engage with families about what they need for the school year to chart a path for COVID-19 recovery.

HEALTH & SAFETY

DreamHouse is taking the following measures to ensure health and safety of all individuals at the school site:

- Infrared temperature scan, visual wellness check, COVID questionnaire, and sanitization station at entrance;
- Masks required by 100% of individuals inside building 100% of the time;
- Increased cleaning supplies, accessibility, and materials;
- Increased transition times to clean, sanitize, and allow for air exchange;
- Custodial team sanitation and disinfection of all surfaces daily;

EDUCATIONAL MODEL

DreamHouse will open August 3, 2021 in a 100% in-person learning model.

RE-OPENING PLAN

DREAMHOUSE 'EWA BEACH | SY21-22

VISION

All children of DreamHouse 'Ewa Beach grow their minds, their social emotional capacity, and their leadership through innovative, on-site learning practices.

GOALS

- Provide an equitable education for all students in line with the charter;
- Create meaningful academic content and immersive learning opportunities;
- Develop social emotional capacity, values-based leadership, and 21st century skills through active, innovative programming.

COMMITMENTS

As school team, we commit to:

- Creating a safe, secure, operationally sound learning environment;
- Ensure 100% of our children have access to equitable, robust learning opportunities;
- Provide meaningful academic, social emotional, and leadership development experiences;
- Engage parents and guardians in our on-site programming;
- Do whatever it takes to reach, support, engage, build, inspire, and empower our children to achieve their full potential.

EQUITY STATEMENT

DreamHouse 'Ewa Beach is committed to equity and student success. We believe it is our responsibility to ensure all students, no matter their learning ability and/or zip code, have access to excellent educational and life opportunities. Using the experience and perspective of our professional staff, and our deep commitment to children and families of our community, we will work together to ensure all students have the means to engage in robust learning and development at all times.

LEARNING PATHWAY

The 2021-22 school year will begin with one, sole learning pathway:

100% IN-PERSON, ON-SITE LEARNING

DreamHouse ‘Ewa Beach Public Charter school will fully reopen with in-person learning for ALL students, every day for the 2021-2022 school year. The first day of school for students is August 3, 2021.

DreamHouse Instructional Leaders will be in-school teaching in classrooms; there will be no remote working or teaching options available at DreamHouse for the 2021-22 school year. We will continue to implement a system of layered protections to ensure we are able to safely offer in-person programming and both indoor and outdoor facility space will be fully maximized.

DAILY SCHEDULE

Monday, Tuesday, Thursday, Friday

TIME (MINUTES)	SCHEDULE ELEMENT
8:00-8:20 (20)	MORNING INTENTION (20 mins)
8:20-8:25 (5)	TRANSITION/BREAK (5 mins)
8:25-9:30 (65)	BLOCK I (65 mins)
9:30-9:40 (10)	TRANSITION/BREAK (10 mins)
9:40-10:45 (65)	BLOCK II (65 mins)
10:45-11:15 (30)	LUNCH (30 mins)
11:15-12:00 (45)	LEAD, EMPOWERMENT, AGENCY, DEVELOPMENT (45 mins)
12:00-12:35 (35)	PERSONAL GROWTH BLOCK/ TUTORIAL (35 mins)
12:35-12:40 (5)	TRANSITION/BREAK (5 mins)
12:40-1:45 (65)	BLOCK III (65 mins)
1:45-1:55 (10)	TRANSITION/BREAK (10 mins)
1:55-3:00 (65)	BLOCK IV (65 mins)
3:00	DISMISSAL

Wednesday

TIME (MINUTES)	SCHEDULE ELEMENT
8:00-8:20 (20)	MORNING INTENTION
8:20-8:25 (5)	TRANSITION/BREAK
8:25-9:30 (65)	BLOCK I
9:30-9:40 (10)	TRANSITION/BREAK
9:40-10:45 (65)	BLOCK II
10:45-11:15 (30)	LUNCH
11:15-11:35 (20)	PERSONAL GROWTH BLOCK/ TUTORIAL
11:35 - 11:40 (5)	TRANSITION/BREAK
11:40 - 12:45 (65)	BLOCK III
12:45 - 12:55 (5)	TRANSITION/BREAK
12:55 - 2:00 (65)	BLOCK IV
2:00	DISMISSAL

ON-SITE SPATIAL DISTANCING & BUILDING OCCUPANCY

DreamHouse’s capacity is approximately 333 people. By approximately September 2021, we will have additional capacity for approximately 144 people with the addition of our modular buildings.

Periodic evaluations of adequate physical space needs will ensure the health and safety of students and staff, and implementation of social distancing guidelines.

DreamHouse ‘Ewa Beach will utilize the guidance and available related data in the decision making to mitigate risk in determining on-campus safety protocols.

FEEDBACK

Bi-weekly to monthly surveys to parents/guardians will allow for the school and leadership team to assess effectiveness and impact of the program, while providing insights and opportunity for adjustments and improvements.

OFFICE HOURS

Students will have opportunities throughout the week during instructional hours to receive support from coaches in all content areas, particularly during LEAD and SEEL, as well as via e-communication, and outside of instructional hours as arranged. Our school team is committed to supporting our children through direct instruction and collaborative learning environments, as well as via one:one coaching and development.

ATTENDANCE

Daily attendance will be taken for every student. Per Hawai'i Revised Statute and Board of Education Policy, school attendance is required.



OPERATIONS, HEALTH, AND SAFETY

INTRODUCTION

DreamHouse ‘Ewa Beach is committed to the health, safety, and well-being of our children, families, team members, and school community. Given the dynamic, changing situation across our islands, nation, and world, we know that delivery of instruction and education this coming year, following a year of COVID and distance-hybrid learning, is going to look and feel different.

DreamHouse ‘Ewa Beach Public Charter School (DreamHouse) has created this framework to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to school. The guidelines referenced in this plan are based on data, science, and a conservative approach to reopening DreamHouse. The team has consulted various organizations, agencies, and evidence-based reports to create this plan.

GUIDING PRINCIPLES

HEALTH GUIDELINES

The latest Hawai‘i Department of Health (DOH) guidelines, coupled with a newly released Kaiser Permanente “back to school” playbook have offered the framework for our reopening on-site, in-person.

[DOH Guidelines](#), [Kaiser Permanente Back to School Playbook](#)

VISITOR RESTRICTIONS

DreamHouse will temper normal visitation to our campus until the State of Hawai‘i lifts all COVID-19 restrictions. All visitors must adhere to the following principles while on-campus:

- (1) Infrared thermal scan prior to entering building;
- (2) [COVID-19 Q&A](#)
- (3) Mask on 100% of the time while in building;
- (4) Limited and minimal access to facility;
- (5) Typically, accompaniment of a DreamHouse team member.

DreamHouse school team members are the only adults who will be allowed on-site on a normal, daily basis.

TRAVEL RESTRICTIONS

DreamHouse adheres to all state and local guidance for travel and travel restrictions.

EMPLOYEE SCREENING AND PROTOCOLS

Employees will apply a daily self-screening protocol prior to leaving home related to COVID-19 symptoms including: cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, feeling feverish or a measured temperature greater than or equal to 100.3 degrees fahrenheit, known close contact with a person who is lab-confirmed to have COVID-19 (or awaiting a result due to symptoms and likely contraction), and possible additional questions relating to possible symptoms, exposure, or contact. Upon arriving at campus, temperature and mask check will be completed via a touchless kiosk. Health declarations will be made directly via in-person and/or automated input. **The basic rule of thumb: do not come to work if sick.**

If an employee has a temperature of 100.3 degrees or more, or answers yes to any COVID-19 question, they will not be able to enter the facility and must notify Chief Education Officer (CEO), Chief Financial Officer (CFO) and/or Chief Academic Officer (CAO) via immediate electronic communication to ensure instruction will be reassigned (i.e. internal coverage, substitute). At this point the employee must contact their health care provider and may return only once they have written consent from their physician.

If an employee is unable to participate in on-site instruction, DreamHouse may coordinate a qualified substitute and the affected Instructional Leader will provide lesson plans to ensure a continuity of learning. The assigned substitute will follow the same employee screening and protocols.

EMPLOYEE HEALTH PROTOCOL

If an employee becomes ill on-site or if another person is exhibiting symptoms of COVID-19 at school, they may be asked to leave the site and go home or to the nearest health center.

Employees returning to work from an approved medical leave should contact the CEO/CFO and provide a clearance note from their healthcare provider.

If you have been diagnosed with COVID-19, you may return to work after your health provider provides clearance and it is safe to do so. All symptoms and risk of transmission must be mitigated prior to reentering the on-site school community.

If you have symptoms that could be COVID-19 and do not get evaluated by a medical professional or tested for COVID-19, it is assumed that you have COVID-19 and may not return to work until the three criteria listed above have been met.

STUDENT SCREENING AND PROTOCOLS

DreamHouse Students will undergo a four-step process upon entering the school building to ensure the health and wellness of our students and staff.

- (1) Temperature check
- (2) Visual wellness check
- (3) Hand sanitization
- (4) Self-assessment / parental assessment of COVID symptoms

Upon drop-off, students are required to take an infrared thermal scan prior to entering the school site and a mask must be worn 100% of the time while indoors.

Students will wait outside in either the front grass turnaround area, or the grass yard adjacent to the school building, and wait until the morning protocol begins.

At 7:50AM, students will be invited to come inside the building via at 1 of 3 designated infrared scanning stations (likely via front entrance, mauka hall, and 'Ewa hall entrances). Once the scan is complete and it is determined to be less than 100.3 degrees, and once students have passed the (a) self- and parental-assessment, and (b) visual wellness check, students will be allowed to enter the facility; they must also use hand sanitizer and/or wash their hands consistently in the building.

If a student refuses to wear a mask properly while indoors, the student will be asked to leave the classroom and the parent/guardian will be required to take their child home and options for participation in school will be discussed. **DreamHouse has a zero tolerance policy when it comes to the health and safety of our children, staff, and school building.**

STUDENT HEALTH PROTOCOL

If a student does not meet any of the health measures listed above, the student will need to wait outside until all students have entered the building. Once all students have entered their classrooms, a staff member will determine the cause of the student missing the initial 4-part health screen. If it is again determined that the student does not meet the health expectations, the student will be escorted to the designated safe zone, outside, where they will wait for their parent/guardian to arrive. A staff member shall monitor the child. The staff member will share with the parent/guardian the

rationale for not allowing the student onsite this day. It may be the case that the student will need clearance from a healthcare provider to return.

If a student or immediate family member living in the same household shows any symptoms of COVID-19, the student is to remain at home until clearance from a health care provider can be obtained.

GUIDANCE IF POTENTIALLY EXPOSED

If you or someone you have been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. Healthcare providers and state and local officials should have the most up-to date information guiding distancing and isolation protocols - please refer to your primary care physician if you believe you have been exposed. Following consultation with your healthcare provider and adherence to suggested distancing and isolation protocols, we ask that you contact the CEO/CFO to determine next steps with regard to approaching and engaging with the on-site school community.

PHYSICAL DISTANCING & SOCIAL RESPONSIBILITY

Physical distancing is an effective way to prevent potential infection. DreamHouse employees, students, parents, and visitors should practice CDC guidance around social distancing as best as possible.

The school understands that social distancing may not always be able to be adhered to, however, protocols and precautions should be in place in classrooms, common areas, and hallways to ensure that, through the majority of time that people are onsite, appropriate social distancing is maintained.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

Face Masks: Face masks are an important part of employee protection, as well as personal hygiene, physical distancing, social responsibility, and frequent cleaning efforts.

Gloves: Touching of the face with contaminated hands, whether gloved or not, poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands. Please remember to wash your hands properly as it is the number-one defense against any virus. Additionally, the proper removal of gloves reduces the risk of being exposed to contamination.

Face Shields: Face shields are generally not used alone, but in conjunction with other protective equipment and are therefore classified as adjunctive personal protective equipment. Face shields may, however, be used in place of masks in unique cases where masks pose a health risk to any student, staff member, or visitor.

In addition to using PPE, please remember to:

- Frequently use hand sanitizer with at least 60% alcohol;
- Wash hands often with warm water and soap for at least 20 seconds;
- Avoid touching your eyes, nose, and mouth;
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow;
- Hand sanitize and/or wash hands immediately after sneezing.

PERSONAL WORKSPACE/CLASSROOM

Employees are encouraged to disinfect their own personal workspace (desk, phone, etc.) throughout the day, giving special attention to commonly touched surfaces. As part of these unprecedented times, School Leadership and Instructional Leaders shall work collaboratively to ensure the health and safety of classroom spaces. Supplies will be available in each classroom to ensure sanitation of student high-touch areas throughout the school day.

The school will contract daily janitorial duties to occur after school hours which include, but are not limited to vacuuming, removal of trash, dusting, bathroom sanitation, and etc. Whole school sanitation by contracted janitorial services will follow best practices, local and state guidance, and responsiveness to the needs of the school site.

SHARED WORKSPACE

Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. The school will have alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards. *Please note that proper equipment such as acceptable disinfectant and PPE should be used when cleaning individual workspaces.*

FACILITIES CLEANING

The school will be completely cleaned and disinfected on a regular basis and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the school before employees and students return, the cleaning steps outlined below are

to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. Employees shall maintain this safety standard by cleaning and disinfecting based on the frequency stated below.

GENERAL DISINFECTION MEASURES

Category	Area	Frequency
Workspaces	Classrooms, Offices	At the end of each use/day
Appliances	Refrigerators, Microwaves, Coffee Machines	Daily
Electronic Equipment	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	After each use AND at the end of each use/day and/or between use
General Used Objects	Handles, light switches, chairs, desks	In between each class AND at the end of each use/day and/or between use (ensure min. 2 mins "wet time")
Common Areas	Kitchenette, Fishbowl, waiting area, conference room, and common area	After each use AND at the end of each use/day and/or between use

The janitorial partner will ensure the site is cleaned thoroughly at the end of each day, and consistent staff and student cleaning, surface wiping, and overall cleanliness will aid in keeping our building safe and clean.

SIGNAGE

Signage will be placed inside, outside, and throughout the school to remind and clearly state expectations for health, safety, physical distancing, and social responsibility while at DreamHouse.

FOOD DELIVERY

It is recommended that food sharing and common area food is kept to a minimum until the local health conditions improve. Student food service will be contracted by an outside, licensed vendor. Kitchen area should stay as clean as possible at all times.

Student lunches will be delivered daily by Flo's Kitchen daily in individually pre-packed containers. While waiting to receive lunch, if inside, students will have face masks on. Students are welcome to bring home lunch, however, there will be no access to a refrigerator or microwave onsite until further notice.

Lunch will be consumed in the outdoor courtyard area only. We encourage students to be responsible and utilize the space and outdoors effectively.

PREVENTIVE MATERIAL INVENTORY

DreamHouse will ensure that preventive material is onhand at all times. Daily inventory will be taken and ordered as needed. As a result of the shortage of preventive material across the nation, the school cannot guarantee a specific brand. However, all cleaning and sanitization supplies will be procured to ensure effectiveness in stopping the spread of COVID-19 as well as safety for both staff and employees. A list of items used on campus will be available upon request.

COVID-19 CASE FORM

If an employee or student becomes ill on campus, he/she will immediately report to the designated isolation room, or exit the building, and the case form will be completed.

Once the employee or student arrives at the isolation room, or outside, they will immediately be provided with an additional mask and gloves; this is to help protect other employees and students and prevent the spread of the virus.

- Available authorized personnel (CEO, CFO, CSSO, CAO or OM) must complete the "[Potential COVID-19 Case Form](#)" and call the local health authority and seek advice regarding isolation, transportation, and immediate next steps;
- The authorized personnel and others attending to the potentially infected person should also wear a protective mask and gloves while working with the individual;
- Authorized personnel may direct the ill employee to leave the school or call the parent of the student to be picked up and go home;
- Authorized personnel must identify persons who may have come in contact with the potentially infected person; *Unless required by the local health authority, the name of the employee should not be provided;*
- Employees will be advised that they may have been in contact with a suspected employee/student and to carry out self-screening and additional health protection measures (i.e. they may want to contact their health provider);
- The isolation area and suspected employee's or student's work area/classroom should be thoroughly cleaned and disinfected, in addition to all other common surfaces recently touched by the employee or student.

- A case form will be completed by authorizer personnel and submitted to the CEO/CFO for review and logging.

RESTROOM USAGE DURING THE WORK DAY

Location

The school has two main, multi-stall restrooms labeled *Wahine* and *Kāne*; the school also has a staff only gender neutral restroom, and two additional general neutral restrooms for student use.

Usage

Except during the passing period, it is expected that only one student from each classroom will be able to use the restroom, limiting the maximum number of students in the restroom throughout the day.

Hygiene & Sanitization

In addition to washing hands prior to leaving the restroom, each student will be encouraged to use hand sanitizer prior to returning to their desk.

VISITORS ON CAMPUS

Visitors are required to adhere to all health and safety protocols that are set forth by this plan. To help prevent the spread of the virus and reduce the risk of exposure to our staff and students, prior to entering the building we ask that all visitors and parents:

1. Scan temperature at front entrance;
2. Wear face mask;
3. Only enter the front waiting area if they have not travelled, not knowingly had contact or exposure to COVID-19, and keep visits minimal and brief to conduct official business, pick up, or contact with school staff.

STAFF TRAINING

1. **Pre-return to school training** - Presented remotely and in-person to ensure understanding and preparedness;
2. **First Day Training / Orientation** - Align local protocols and procedures with reopening procedures;
3. **Cleaning Crew Protocols** - Disinfection methods, comprehensive cleaning training, and overall approach to disinfectant, hygiene, and cleanliness.

It is very important that all employees understand the safety requirements, protocols and expectations to ensure everyone and their communities stay safe and prevent the

spread of the virus.

COMMUNICATION METHODS

To stay updated and informed, it is the expectation that:

- 1. School team members actively check their school e-mail, phone, and keep response times to no more than 24 hours with regard to pertinent communication;
Families, partners, and visitors check e-mail, mail, school website, and social media for accurate and up-to-date information.

MENTAL HEALTH SUPPORTS

The DreamHouse Team is committed to support our children and families through these challenging times. We welcome families to contact info@dreamhouseewabeach.org with any questions and possible support needed and a member of the school team will follow up accordingly. You may also reach Coach Alex, School Leader, directly at (808) 437-7772 to discuss critical issues and to ensure the health and safety of you and your ‘ohana.

CONTINGENCY PLANNING

CASES OF COVID-19

In the event that a student or an employee tests positive for COVID-19 or has been identified as a close contact or household member to someone who has tested positive:

- 1. The DOH will conduct an investigation, and those individuals involved will be directed to a home quarantine or isolation in line with State, City & County, and health officials’ guidance;
- 2. The DOH will work with DreamHouse if it is identified that someone (student or staff) at the school is affected;
- 3. The DOH will notify DreamHouse with start and end dates of an individual’s quarantine or isolation. The affected individuals will also receive a letter from the DOH notifying them once they have completed their quarantine or isolation. **NOTE: it is the employee’s responsibility to notify the CEO/COO if he/she tests positive for COVID-19 or has been identified as a close contact to someone who has tested positive.**
- 4. The CEO will work to communicate to the school community if COVID-19 affects the school.

SCHOOL CLOSURE

In the event that it is determined by the DOH that school closure is necessary, DreamHouse will adhere to the [DOE protocols](#) as necessary.