If your proposal includes an educational service provider that will provide substantive components of the school’s academic or instructional program you must complete this section.

|  |
| --- |
| **QUESTION 1** Explain the applicant governing board's reasoning behind pursuing an educational service provider or charter management organization rather than operate the proposed school directly. |
| **EVALUATION CRITERIA:** *The Evaluation Team will be evaluating these responses to determine the applicant’s rationale for selecting a third party provider to operate the school; the applicant’s due diligence and thoughtfulness in selecting a third party provider that meets the mission and vision.* |
| NARRATIVE SECTION:Click or tap here to enter text. |
| SUBMITTING ATTACHMENTS? [ ]  NO. There is no attachment submitted for this question.[ ]  YES. There are attachment(s) submitted for this question.Select # of attachments number of attachments submitted.*Notes:* * *Naming convention: If you are submitting an attachment or attachments, please name the file(s) as follows: TPP Question 1 – Attachment 1, TPP Question 1 – Attachment 2, etc.*
* *Attachments must be uploaded to the ShareFile folder provided to the Applicant team point of contact.*
 |

|  |
| --- |
| **QUESTION 2** Explain the process the applicant governing board used to identify, vet, and select the service provider. The description must explain:* How and why the service provider was selected, including when and how the applicant learned of the service provider;
* Which other service providers were considered;
* The selection process used to select the chosen service provider over other service providers; and
* What due diligence was conducted, including a summary of the findings of the reference checks (or other similar processes) conducted by the applicant, on the chosen service provider.
 |
| **EVALUATION CRITERIA:** *The Evaluation Team will be evaluating these responses to determine the applicant’s rationale for selecting a third party provider to operate the school; the applicant’s due diligence and thoughtfulness in selecting a third party provider that meets the mission and vision.* |
| NARRATIVE SECTION:Click or tap here to enter text. |
| SUBMITTING ATTACHMENTS? [ ]  NO. There is no attachment submitted for this question.[ ]  YES. There are attachment(s) submitted for this question.Select # of attachments number of attachments submitted.*Notes:* * *Naming convention: If you are submitting an attachment or attachments, please name the file(s) as follows: TPP Question 2 – Attachment 1, TPP Question 2 – Attachment 2, etc.*
* *Attachments must be uploaded to the ShareFile folder provided to the Applicant team point of contact.*
 |

|  |
| --- |
| **QUESTION 3**How does this educational service provider or charter management organization align with the proposed school’s mission and vision? |
| **EVALUATION CRITERIA:** *The Evaluation Team will be evaluating these responses to determine the applicant’s rationale for selecting a third party provider to operate the school; the applicant’s due diligence and thoughtfulness in selecting a third party provider that meets the mission and vision.* |
| NARRATIVE SECTION:Click or tap here to enter text. |
| SUBMITTING ATTACHMENTS? [ ]  NO. There is no attachment submitted for this question.[ ]  YES. There are attachment(s) submitted for this question.Select # of attachments number of attachments submitted.*Notes:* * *Naming convention: If you are submitting an attachment or attachments, please name the file(s) as follows: TPP Question 3 – Attachment 1, TPP Question 3 – Attachment 2, etc.*
* *Attachments must be uploaded to the ShareFile folder provided to the Applicant team point of contact.*
 |

|  |
| --- |
| **QUESTION 4**Submit all DCCA and other applicable state agency filings including: Certificate of Vendor Compliance, Hawaii Tax ID Number, any Business Registration Information including the Certificate of Good Standing for the educational service provider. |
| **EVALUATION CRITERIA:** *The Evaluation Team will be evaluating these responses to determine the applicant’s rationale for selecting a third party provider to operate the school; the applicant’s due diligence and thoughtfulness in selecting a third party provider that meets the mission and vision.* |
| NARRATIVE SECTION:Click or tap here to enter text. |
| SUBMITTING ATTACHMENTS? [ ]  NO. There is no attachment submitted for this question.[ ]  YES. There are attachment(s) submitted for this question.Select # of attachments number of attachments submitted.*Notes:* * *Naming convention: If you are submitting an attachment or attachments, please name the file(s) as follows: TPP Question 4 – Attachment 1, TPP Question 4 – Attachment 2, etc.*
* *Attachments must be uploaded to the ShareFile folder provided to the Applicant team point of contact.*
 |

|  |
| --- |
| **QUESTION 5** Provide the following:1. The complete contract/service agreement that would be executed should the proposed charter school be approved;
2. Service provider’s record of achievement, which should include the following:
	1. Provide a list of all charter schools operated or managed by the service provider, including a list of all accredited charter schools and name of the accrediting organization for each accredited school and a current accreditation report from one of those schools. If however, the Service Provider does not operate or manage any accredited charter schools then state “NO ACCREDITED CHARTER SCHOOLS”.
	2. If the Service Provider is providing academic services, provide academic performance data for at least ten (10)  charter schools operated by the service provider for the past five years (or over the life of the charter school, if the school has been open for fewer than five years).  The academic performance data should include at least three of the service provider’s highest performing schools and at least three of the service provider’s lowest performing schools.  If the service provider operates less than ten charter schools, provide the academic data for all schools
	3. A listing and explanation of any management contract terminations, charter revocations, non-renewals, or withdrawals or non-openings that the proposed service provider has experienced in the past ten years.  The explanation must reference the other jurisdictions where the Service Provider operates or services other charter schools and provide, as a list of all the charter schools operated or managed by the Service Provider, the respective authorizer for each of those charter schools, and contact information for each authorizer.
	4. A list of all subsidiaries or related entities that are affiliated or owned in whole or in part by the Service Provider, a description of the nature of those entities’ business activities, an explanation as to whether the proposed school has or will have any relationship with or receive any services from any of those entities, and a reasonable justification for any such relationship.
	5. If the proposed school governing board intends to enter into any type of lease or any other facility financing relationship with the service provider, provide a complete copy of the proposed lease or facility financing agreement that would be executed if the applicant were approved as a charter school.
	6. A description of any loans, grants, or investments made between the service provider and the proposed school’s associated nonprofit organization, including a legally sound explanation of how any such loans, grants, or investments may be initiated, repaid, and refused by the proposed school’s associated nonprofit, as applicable;
	7. Full disclosure of any existing or potential conflicts of interest between the proposed school governing board, proposed school’s employees, proposed service provider, and any affiliated business entities and a satisfactory explanation as to how such existing or potential conflicts of interest will be addressed;
	8. A detailed description of the roles and responsibilities of the Service Provider that adequately and accurately describes how the Service Provider fits into the proposed school’s organizational structure and how the organizational structure ensures the proposed school governing board is independent from the Service Provider and self-governing.
	9. An effective and comprehensive oversight and evaluation plan for overseeing the Service Provider.  The oversight and evaluation plan must include the school-wide and student achievement results that the management organization is responsible for achieving, the methods the proposed school governing board will use to review and evaluate the Service Provider’s progress toward achieving agreed-upon goals, the frequency of such reviews and evaluations, an explanation whether there will be an external evaluator to assess the Service Provider’s performance, and the conditions, standards, and procedures for the proposed school governing board intervention, if the Service Provider’s performance is deemed unsatisfactory.
	10. A comprehensive description of the respective financial responsibilities of the proposed school governing board and the Service Provider that allows for reasonable financial controls from the proposed school governing board.  The description must include details about the types of spending decisions the Service Provider can make without obtaining board approval, the reports the Service Provider must submit to the proposed school governing board on financial performance and the schedule for reporting, and how the proposed school governing board will provide financial oversight.
 |
| **EVALUATION CRITERIA:** *The Evaluation Team will be evaluating these responses to determine the applicant’s rationale for selecting a third party provider to operate the school; the applicant’s due diligence and thoughtfulness in selecting a third party provider that meets the mission and vision.* |
| NARRATIVE SECTION:Click or tap here to enter text. |
| SUBMITTING ATTACHMENTS? [ ]  NO. There is no attachment submitted for this question.[ ]  YES. There are attachment(s) submitted for this question.Select # of attachments number of attachments submitted.*Notes:* * *Naming convention: If you are submitting an attachment or attachments, please name the file(s) as follows: TPP Question 5 – Attachment 1, TPP Question 5 – Attachment 2, etc.*
* *Attachments must be uploaded to the ShareFile folder provided to the Applicant team point of contact.*
 |