

HAWAII ADMINISTRATIVE RULES

TITLE 8

DEPARTMENT OF EDUCATION

SUBTITLE 5

CHARTER SCHOOLS

CHAPTER 501

STATE PUBLIC CHARTER SCHOOL COMMISSION

RULES OF PRACTICE AND PROCEDURE

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§8-501-1 Purpose. This chapter governs the practice and procedure before the state public charter school commission under chapter 302D, HRS, and shall be construed to effectuate the purposes of that chapter and to secure the just and efficient determination of every proceeding. [Eff 11/30/14; **OCT 04 2018** comp] (Auth: HRS §302D-3.5) (Imp: HRS §91-2)

§8-501-2 Definitions. As used in this chapter:
"Board" means the board of education.
"Chairperson" means the chairperson of the state public charter school commission.



§8-501-2

"Commission" means the state public charter school commission established pursuant to section 302D-3, HRS, as a statewide authorizer.

"Executive director" means the executive director of the state public charter school commission.

"Government record" shall be as defined in section 92F-3, HRS. [Eff 11/30/14; am and comp **OCT 04 2018**] (Auth: HRS §302D-3.5) (Imp: HRS §§91-2, 92F-3)

§8-501-3 Office and office hours. (a) The office of the commission is in Honolulu, Hawaii. All communications to the commission shall be addressed to the commission's office unless otherwise directed by the commission.

(b) The office of the commission shall be open from 7:45 a.m. to 4:30 p.m., each day of the week except Saturdays, Sundays, and holidays unless otherwise provided by statute or executive order. [Eff 11/30/14; comp **OCT 04 2018**] (Auth: HRS §302D-3.5) (Imp: HRS §91-2)

§8-501-4 Meetings, generally; conduct of meetings. (a) The commission may meet and exercise its power in any part of the State of Hawaii. All meetings shall be conducted in accordance with chapter 92, Hawaii Revised Statutes.

(b) The commission shall afford all interested persons an opportunity to submit data, views, arguments or present oral testimony on any agenda item in an open meeting. The commission may provide for the recordation of oral testimony presented.

(c) The commission may reasonably administer oral testimony so as to limit testimony of excessive duration or limit or prohibit any redundant, immaterial, impertinent, or scandalous testimony or to limit the amount of time for testimony per individual or per issue.

(d) The chairperson may remove any person who wilfully disrupts a meeting. [Eff 11/30/14; comp] (Auth: HRS §302D-3.5) (Imp: HRS §§91-2, 92-3, 92-7) **OCT 04 2018**

§8-501-5 Government records. (a) All government records of the commission shall be available for inspection in the office of the commission during established office hours, unless public inspection of these records is prohibited by law.

(b) Government records printed or reproduced by the commission shall be given to any person requesting the same by paying twenty-five cents per page whether transmitted by hard copy or by electronic means. [Eff 11/30/14; comp **OCT 04 2018**] (Auth: HRS §§92-21, 302D-3.5) (Imp: HRS §§91-2, 92F-11)

§8-501-6 Computation of time. The time in which any act provided in this chapter or any rule, policy, or procedure of the commission is to be done is computed by excluding the first day and including the last, unless the last day is a Saturday, Sunday, or holiday and then it is also excluded. Unless otherwise specified in these rules, when the prescribed period of time is less than seven days, Saturdays, Sundays, or legal holidays within the designated period shall be excluded in the computation. [Eff 11/30/14; comp **OCT 04 2018**] (Auth: HRS §302D-3.5) (Imp: HRS §91-2)