

2023 Pre-K-Only Application Orientation

State Public Charter School Commission
'Aha Kula Ho'āmana



Introductions:

In the chat box:
Please provide your name and the name
of your program

CONTACTING THE COMMISSION

Direct all questions to:

applications@spcsc.hawaii.gov

SHAREFILE ACCOUNT REQUEST

Email applications@spcsc.hawaii.gov requesting a sharefile account and the name of your proposed school

APPLICATION DEADLINE

September 15, 2023

12:00 Noon, Hawaii Standard Time

Submitted in Share File

APPLICATION PROCESS

Phase I: APPLICATION

Application Submission

Applications submitted by the due date that are deemed complete by the Applications Committee will be forwarded for review

Application Review

- Evaluation Team Recommendation
- Evaluation Team Interview
- Commission Review

Commission Decision

- Commissioners will conditionally approve or deny applications
- Conditionally approved applications will move to Phase II
- Applications that are denied must submit another application in another application cycle

Phase II: START-UP

Start-up

- Accelerated start-up period
- Applicants must satisfactorily complete pre-opening assurances

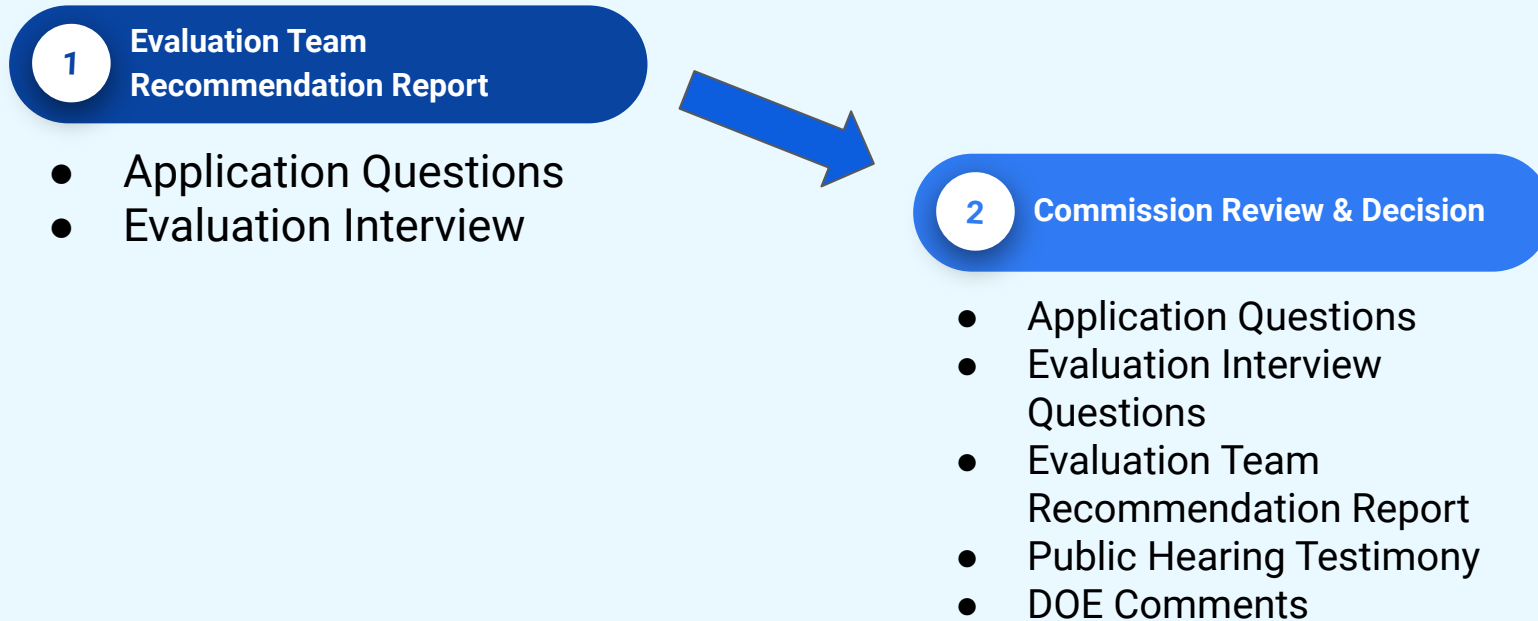
Final Approval

- Applicants that satisfactorily complete pre-opening assurances will be given final approval to open their charter school
- Applicants that do not satisfactorily complete pre-opening assurances must re-apply

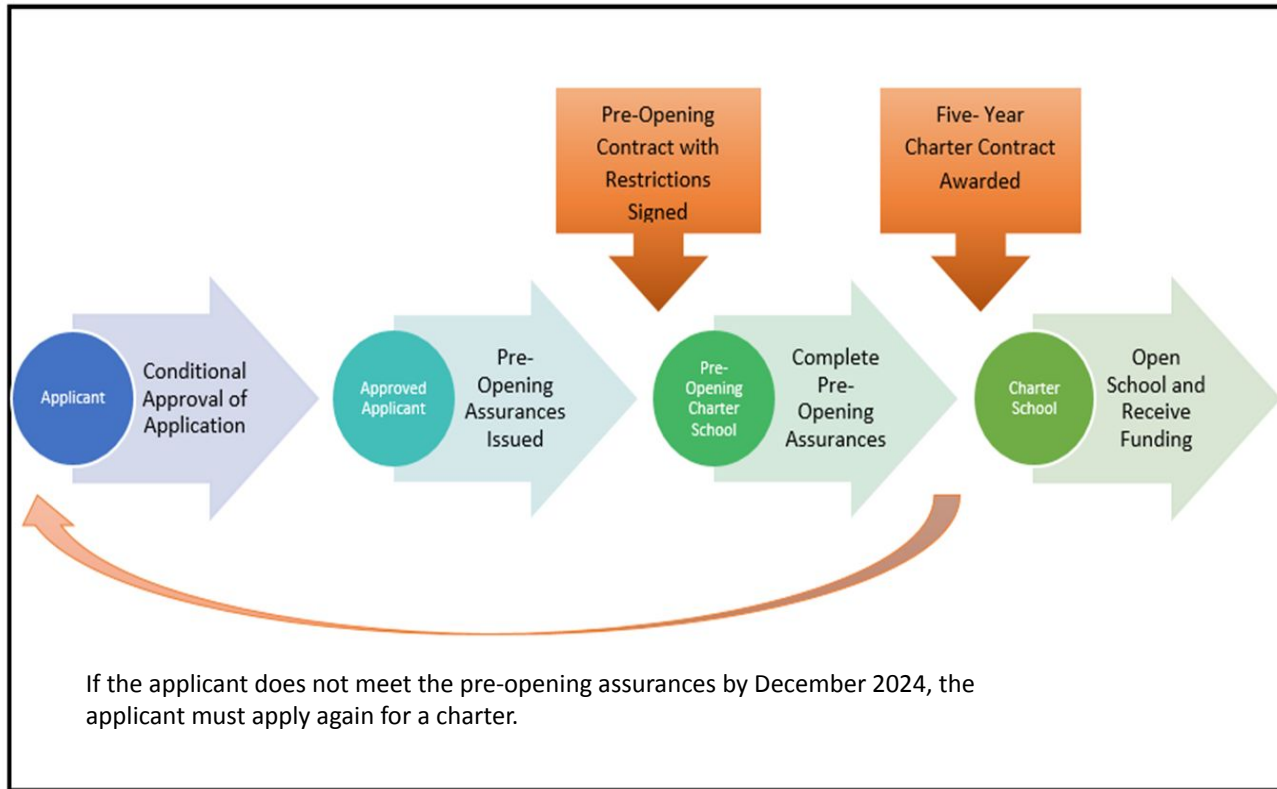
Opening of a new charter school

- TARGET: SY 2024-2025
- August 2024 -January 2025

COMMISSION EVALUATION PROCESS

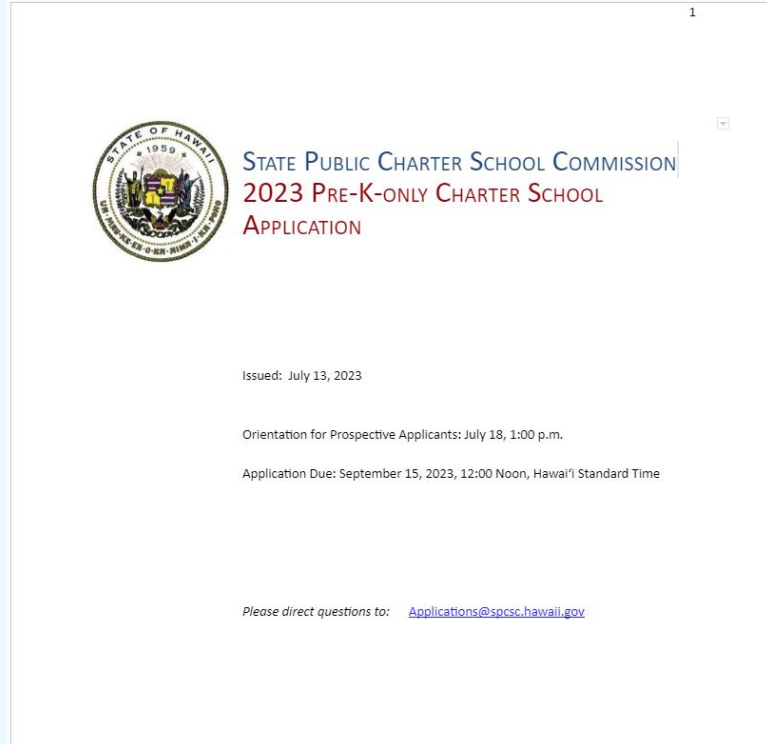


CHARTER SCHOOL START-UP PROCESS



If the applicant does not meet the pre-opening assurances by December 2024, the applicant must apply again for a charter.

READ, REVIEW, AND UNDERSTAND THE APPLICATION IN ITS ENTIRETY



Direct all questions to:

applications@spcsc.hawaii.gov

TIMELINE - PHASE I

Phase I: Application	
May 25, 2023	Commission Meeting in May to approve the new pre-K-only charter application.
July 13, 2023	New pre-K-only Application form and requirements to be posted on the Commission's website.
July 18, 2023	Application Orientation via In-Person or Zoom (attendance highly recommended and recording shall be made available to all applicants). Commission staff to conduct an orientation to interested applicants on the Application and its requirements.
September 15, 2023	Deadline to request access to a ShareFile account. The primary contact of the applicant governing board shall contact applications@spcsc.hawaii.gov
September 15, 2023	Deadline for Applicants to submit their complete pre-K-only charter Application via the ShareFile application OR applicants may mail one hard copy of their Application to the Commission via U.S. Mail, postmarked by the deadline. No walk-in applications will be accepted. Applicants must have a postal receipt showing mailing by September 15, 2023, 12:00 Noon, Hawai'i Standard Time, in case the application is lost. Late applications shall not be accepted, and shall not be evaluated. Late applicants shall be notified that their application was late and was deemed not submitted and shall not be considered. No exceptions will be made.
September 19, 2023	Applicants to receive written notifications via email of a completed or incomplete Application as determined by Staff
September 26, 2023	Deadline for Applicants notified of an incomplete Application to submit documents to complete their application Only documents deemed incomplete or missing will be allowed for re-submission. No other documents shall be accepted. Missing documentation to be submitted via email to applications@spcsc.hawaii.gov by 9:00 AM, Hawai'i Standard Time. Documents sent via email after 9:00 AM, Hawai'i Standard Time will not be considered and the application shall be denied with no further review or

Phase I: Application	
	evaluation. The Applicant will be issued a letter with a stated reason for denial.
September 19, 2023 - November 10, 2023	Application evaluation window
October 26, 2023	Commission Public Hearing HRS §302D-13(c)(5)(B), requires the opportunity in a public forum for the public to provide input on each charter application. <i>These dates are contingent upon quorum and number of applicants.</i>
November 13 - 30, 2023	Interview with Evaluation Team As required by HRS §302D-13(c)(5)(A), the evaluation team shall conduct an in-person interview with representatives from the applicant governing board.
December 8, 2023	Applicants receive Recommendation Reports
December 14, 2023	Applications Committee Meeting on application decisions The Applications Committee shall deliberate and make recommendations to the Commission on the approval or denial of charter applications. HRS §302D-13(c)(6) requires the approval or denial of a charter application to be made in a meeting open to the public.
January 11, 2024	Commission General Business Meeting on final application decisions The Commission makes its final decision on the conditional approval or denial of charter applications. HRS §302D-13(c)(7) requires the authorizer to set a final date to approve or deny a charter application. HRS §302D-13(c)(6) requires the approval or denial of a charter application to be made in a meeting open to the public.
January 15, 2024	Applicants are notified of the Commission's decision Applications that are approved by the Commission shall receive conditional approval and shall move on to Phase II where the satisfactory completion of pre-opening assurances shall be required. Applications that are not approved in Phase I must reapply with a new application in another application cycle.

TIMELINE - PHASE II

Phase II: Start-Up	
January 2024 - August 2024	<p>New charter school start-up period for approved applications</p> <p>The start-up period encompasses the approximate two-year period between an application being conditionally approved in July 2023. Applications approved under shall not be allowed to open a school prior to February 2024 (for applicants wanting to open in one-year). During the start-up period, the applicant shall be responsible for completing various pre-opening assurance tasks such as securing a school facility, recruiting personnel, finalizing the academic plan and finalizing needed policies and procedures.</p> <p>Opening Year Options: If approved in January 2024 Year 1: August 2024 – June 30, 2025 School opens between August 2024 - January 2025</p> <p><i>*Notification to State agencies must be submitted by one month prior to opening, no later than December 2024.</i></p>
July 2024	<p>Completion of all Pre-Opening Assurance Tasks</p> <p>Applicants that have satisfactorily completed the pre-opening assurance task shall be granted final approval of the application to open the new charter school. Applicants that have not completed all pre-opening assurance tasks by December 2024 shall not be allowed to open. If an approved charter applicant is unable to satisfactorily complete the pre-opening assurances by December 2024, the applicant shall not receive final approval to open and must reapply in a subsequent Applications Cycle as a new applicant.</p>
August 2024 - January 2025	<p>Opening of new charter school</p>

PROVEN TRACK RECORD OF OPERATING A PRESCHOOL PROGRAM

Provide evidence that the associated non-profit entity has been operating a Department of Human Services (DHS) Group Child Care licensed preschool program for at least the **past five years** by providing the following:

- Copies of DHS license(s) for the past five years;
- If the associated non-profit does not have a DHS license, then provide a detailed reason;
- If the proposed school is planning to provide before- and/or after-care with or without an associated non-profit, describe in detail, the timeline to secure the DHS Group Child Care licensing; and
- Evidence that the associated non-profit entity has a strong business model with a proven track record that results in positive student outcomes.

Blended Pre-K Guidelines

All students enrolled in a blended pre-K program must come to a school facility or location for in-person teacher-led instruction more than 50% of the instructional week. A blended school must have a facility or location for instruction for all or part of the coursework. If this model is selected, describe in detail the weekly family engagement efforts of the program, recognizing and maximizing the family as one of the most influential teachers in the child's learning experience.

Based on [Virtual/Blended Model Guidelines](#) and adapted for pre-K.

COMPLETED APPLICATION DEADLINE

September 15, 2023

12:00 Noon, Hawaii Standard Time

Submitted in Share File OR MAILED hard-copy via U.S. Mail postmarked **on or before** the 12:00 Noon, Hawai'i Standard Time, September 15, 2023 deadline, that includes all required Attachments, signature or signatures; and formatted as required in Section X.C. Specifications

Nīnau?

Questions?